

# **FIRE EVACUATION PLAN**

## **Emergency Evacuation**

**Premises address**  
**34 Verona Rise**  
**Darfield**  
**Barnsley**  
**South Yorkshire**  
**S73 9QW**

## **Sound Of The Alarm**

The sound of the fire evacuation alarm is a continuous ringing siren

## **Raising The Alarm**

If the fire is discovered by a member of staff or if a visitor notifies a member of staff of a fire the alarm must be raised by activating the nearest call point, if a fire is detected by the system the fire alarm will be triggered automatically.

## **Action Employees must Take On Hearing The Alarm**

On ascertaining the alarm is genuine, or if in any doubt the fire and rescue service must be contacted on 999 in any event the evacuation of the home must be commenced immediately, employees must assist visitors and children /young people to the evacuation point.

The nominated fire individual must carry out a roll call to ensure all children and young people, visitors and employees have evacuated the building safely to liaise with the fire and rescue service on their arrival.

## **Designated Assembly Point**

At the end of the drive at the bottom fence.

## **Fire Fighting – Fire Extinguishers**

Firefighting should only be undertaken when the fire alarm has been raised, evacuation is taking place and if it is safe to do so using appropriate fire fighting equipment. Personal safety must always take priority and not in doubt employees must not attempt to extinguish fires.