

HS01: CONSTRUCTION PHASE HEALTH & SAFETY PLAN

JOB: BARNSELY MBC

PARKSIDE SPORTS & COMMUNITY CENTRE



Client:
Barnsley Metropolitan Borough Council

Site Address:
LAND TO THE EAST OF SHEFFIELD ROAD, HOYLAND COMMON, BARNSELY, S74 0AH

Principal Contractor:
Hughie Construction

Revision Number	Date of Revision	Reason	Summary
1	20/08/2024	First Issue	
2	16/09/2024	Rev1	

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1.1 Project Description

This project will create a new community sports building with parking, relocating activities from Rockingham Sports Ground. Jointly funded with the Football Foundation, it includes an artificial grass pitch

1.2 Key Dates

Start Date 23/09/2024
Complete 22/08/2025

1.3 Existing Structures

No existing structures on site, but around the Boundary, Works will need to be conducted ensuring minimal disruption to Neighbouring Occupants. No working on BANK HOLIDAYS AND WEEKENDS

1.4 Ground Conditions

Ground investigation has been carried out see Mining conditions, trial holes have been dug – Conclusion ongoing with further investigations taking place to confirm conditions by Hughie Construction.

1.5 Traffic Systems

All traffic to access site via the entrance of Sheffield Road as agreed between Hughie Construction and Barnsley Metropolitan Borough Council at the Project Pre-Start Meeting. All access and egress will be through gated access to keep site secure. All delivery vehicles to ensure they remain aware of Trees and Bushes to the left of entrance when turning into site (See Below Photograph). We have vast experience of working in operational environments, adapting our working methods around to suit the client. All traffic associated with Hughie Construction Ltd will receive written and verbal directions prior to undertaking the journey. Deliveries are to be made during quieter flow periods. Instructions will also include the Site Managers contact details and the requirement to notify the site prior to arrival with an estimated time. This will allow arrangements and communication to be implemented. Moreover, arrangements will be in place to ensure that all vehicles can access site upon arrival, this will negate the requirement for the vehicle to wait. All staff transport will be parked away from the site entrance. The Site Manager will control this activity and carry out regular inspections of ground conditions to determine commencement and procedures.

TURNING LEFT FROM SHEFFIELD ROAD ONTO SITE ENTRANCE THIS ROAD IS NOW A DEAD END.
AND MAIN ROAD HAS BEEN DIVERTED AWAY.



SEE RECENT PHOTO BELOW OF ENTRANCE TO SITE



1.6 Working Restrictions

Works must be sufficiently isolated to safeguard public and staff during all phases of the works. Hughie Construction operatives to utilise their own welfare facilities. Delivery times will also be restricted to quieter flow periods to ensure minimal disruption is caused.

All Construction or Remediation work comprising of the use of Plant, Machinery or Equipment, or Deliveries of Materials shall only take place between the hours of 0800 to 1800 Monday to Friday and at no time on Saturdays, Sundays or Bank Holidays.

Both Contractors will be providing their own welfare facilities.

2 Management of the Work

2.1 Management Structure



2.1.1 MANAGING DIRECTOR

The Managing Director has overall responsibility for the health, safety and welfare of employees (via delegation) by:

- Ensuring that health and safety policies and procedures are developed, widely communicated and implemented
- Ensuring that health and safety is monitored and reported on and that policies are reviewed and updated as necessary
- Ensuring site safety and that everyone (employees and contractors) is fully aware of their health and safety responsibilities
- Ensuring that suitably competent and trained persons are appointed and that good working practices are adhered to
- Ensuring training is available for all staff
- Encouraging health and safety communications across the organisation

2.1.2 SAFETY ADVISOR

The Safety Advisor is responsible to, and shall report to the Managing Director and is responsible for:

- Site safety and shall ensure that everyone is aware of their safety responsibilities, are working to safe systems of work and are competent for the work activities undertaken
- Ensuring that necessary method statements are written for site work, and that the degree of supervision, safe systems of work and competencies are available to ensure that staff maintain a high degree of site health and safety
- Carrying out the necessary preliminary and specific risk and COSHH assessments and ensuring that they are distributed to the project team and all site staff
- Monitoring adherence to the Health & Safety Plan and the Organisation's Health & Safety Policy
- Ensuring site inductions are carried out in accordance with the Organisation's standards
- Encouraging health and safety communications throughout the duration of the works between him/herself, the project team and subcontractors
- Ensuring that good site housekeeping discipline, which shall include correct disposal of all waste material at the end of each working shift
- Ensuring that adequate first aid and firefighting equipment is available at all times
- Prompt investigation, recording and reporting of accidents, incidents and safety defects
- Ensuring that (or undertaking) the necessary Site Safety Inspections and Audits are conducted and that the findings are acted upon

- Ensuring that any work being carried out does not hinder any other contractors by blocking escape routes, fire equipment, pedestrian routes and traffic routes or jeopardise the health and safety of other contractors in any way
- Liaising with the Health & Safety Executive, Environmental Health Department and other external agencies

2.1.3 CONTRACT MANAGER

The Contract Manager is responsible to, and shall report to the Managing Director/Safety Advisor and is responsible for:

- Ensuring the policy for health & safety is implemented
- Ensuring that all sites are safe and that the application of the Health & Safety Policy on an individual site is consistent with the policy.
- Advice and support all employees in health and safety matters
- Ensuring that all requirements, safe working procedures and rules are observed
- Ensuring that site supervisors carry out checks on safe working procedures, monitor reports and advise as required

2.1.4 SITE SUPERVISOR

The Site Supervisor is responsible to, and shall report to the Contract Manager and is responsible for:

- Ensuring adherence to Method Statements, the Health & Safety Plan and the Organisation's Health & Safety Policy
- Implementing the health and safety induction, which all site personnel and visitors must attend? A record of this must be retained
- Ensuring that staff are given site briefings covering detail of fire escape routes, fire drills and assembly points on site
- Encouraging health and safety communications throughout the duration of the works between him/herself the project team and subcontractors
- Ensuring that good site housekeeping discipline, which shall include correct disposal of all waste material at the end of each working shift
- Ensuring that adequate first aid and firefighting equipment is available at all times
- Recording and reporting of accidents, incidents and safety defects and reporting of these to the Project Manager
- Informing the Project Manager of specific risk management issues such as COSHH, noise, work equipment, method statements etc.
- Carrying out as necessary Site Safety Inspections and ensuring that the findings are made known to Contracts Manager
- Ensuring that all site plant, tools and equipment are of the appropriate type, adequately maintained and operators are competent
- Ensuring that all plant, tools and equipment and materials is delivered and handled in a safe manner from delivery to installation
- Ensuring, with respective line managers, that any work being carried out does not hinder any other contractors by blocking escape routes, fire equipment, pedestrian routes and traffic routes or jeopardise the health and safety of other contractors in any way
- Encouraging Employees and Contractors to make suggestions to improve health and safety on site

2.1.5 EMPLOYEES

All employees (permanent & contract) shall:

- Ensure familiarity and adherence to the Organisation's Health & Safety Policy
- Observe all safety rules and codes of practice
- Ensure the appropriate safety equipment (PPE) is worn and appropriate safety devices are used where there is risk of injury
- Conform to appropriate instructions from those with responsibility for health and safety
- Report to Safety Manager/Site Manager any observed accidents and damage to property or equipment irrespective of whether persons are injured, using the appropriate Accident and Incident Form
- Report to Safety Manager/Site Manager all accidents to themselves whilst at work
- Be encouraged to make suggestions to improve company health and safety on site to the Safety Manager/Site Manager
- Report all hazards to Safety Manager/Site Manager
- When on customer/client site/premises, conform to the required signing on/off procedures and safety rules
- When on customer/client site/premises, conform to the required accident or near miss procedures
- Make themselves familiar with the fire and evacuation procedures
- Exercise strict housekeeping discipline and not cause fire or trip hazards by inconsiderate disposal of rubbish
- Assist the Safety and Fire representatives in the carrying out of their duties

2.1.6 CONTRACTORS

The responsibilities on contractor personnel are the same as the Organisation's employees. The Organisation's management will seek to ensure compliance to any policy, procedure and standards as outlined during induction.

3 Management of the Work

3.1 Health & Safety Goals

The works shall be carried out at all times in accordance with the Company Health and Safety Policy, and amongst others, the following legislation:

- Health and Safety at Work etc. Act 1974
- CDM Regulations 2015
- Management of Health and Safety at Work Regulations 1999
- Provision and use of Work Equipment Regulations 1998
- Manual Handling Operations Regulations 1992
- Workplace (Health, Safety and Welfare) Regulations 1992
- Personnel Protective Equipment at Work [PPE] Regulations 1992
- Health and Safety [Display Screen Equipment] Regulations 1992
- Control of Substances Hazardous to Health (COSHH) Regulations 2002
- Health and Safety [First Aid] Regulations 1981
- R.I.D.D.O.R. 2013
- Construction [Head Protection] Regulations 1989
- Electricity at Work Regulations 1989
- Lifting Operation and Lifting Equipment Regulations 1998
- BS 7121 Lifting Operations
- The Control of Noise at Work Regulations 2005
- High Inflammable and Liquefied Petroleum Gas Regulations 1982
- Petroleum Spirit [Plastic Container] Regulations 1982
- Chapter 8 Traffic Signs Manual 1991 (& Traffic Signing Regulations and General Directions)
- Control of Asbestos at Work Regulations 2012
- Deposit of Poisonous Waste Act 1972
- Environmental Protection Act 1991
- Safety Signs and Signals Regulations 1996
- The Health and Safety (Consultation with Employees) Regulations 1996
- Control of Pollution (Amendment) Act 1989
- Controlled Waste (Registration of Carriers and Seizure of Vehicles) Regulations 1991
- Work at Height Regulations 2005

The Safety Goals for the project are: -

It is the aim of the project to ensure that a safe and successful project is delivered, and that no lost time accidents are caused during construction, demolition, installation, commissioning or testing activities throughout the life of the project, in line with HCL's goals and objectives. The project aims to adopt a pro-active approach to the management of health and safety issues on site so as to avoid accidents and injuries. All accidents and incidents will however be fully investigated, and effective measures put in place to avoid re-occurrence.

The highest priority is placed on safety and one of the key values is "safety first and above all else". In order to successfully achieve the goals, set out, the project specific goals are as follows:

- To promote, instil and develop a safety culture where unsafe behaviour, acts and conditions are challenged and not tolerated.
- To report and promptly address all unsafe behaviours, acts and conditions.
- To safeguard each other, those who work alongside us and the general public.
- To know that everything is done to minimise risks associated with activities to both colleagues and the general public and not exposed anyone to unacceptable risks.
- To take personal responsibility for health and safety and that of others who may be affected by the things we do or fail to do.
- To ensure that the Managers take responsibility of the health and safety of their personnel.
- To learn lessons quickly, find effective solutions and communicate clearly to all who may need to know.
- To stop work and ask if it is thought that health and safety may be at risk.
- To encourage, coach and educate people involved with the project.
- To build on the commitment of all parties and to strive for continuous improvements
- To prevent harm to the environment through spillages, leaks and gaseous emissions.
- To minimise the amount of waste produced.
- To improve the condition of the environment on and around the land where we have been active.
- To sensibly monitor all site activities.

3.2 Monitoring & Reviewing

The Site Supervisor as part of their line management responsibilities will inspect the site on a weekly basis. All other site employees will be briefed to show vigilance with regard to general health and safety issues through the Induction Procedures.

In addition to the above, this site will be visited by the Company Health and Safety Advisor or representatives appointed on their behalf, on a weekly basis. Reports of these visits will be left on site for information and action.

3.3 Liaisons between Parties On Site

Any site liaison will be consistent with normal line management and contractual procedures. All parties will be advised of management structure and contact telephone numbers etc. Any queries relating to programme constraints, design problems will be communicated through client Project/Contract team.

Co-ordination of contractors will be achieved through the normal line management process for controlling the contract. Additionally, all contractors are to work within the site's build programme and where unexpected site conditions, such as tidal flow, are likely to adversely affect the programme and interfere with various contractors, A weekly meeting will be held with the respective contractors and representatives from applicable parties.

3.4 Consultation With the Workforce

As above, details of Project/Contract Management Team will be communicated to all parties to the Project/Contract. In addition, regular Progress Meetings will be held with client and contractors to ensure effective and safe site operations. Effective communication to general site personnel will be provided by use of notice boards, posters and Toolbox Talks as the project/contract progresses.

Emergency/First Aid procedures will be communicated to the workforce during the site induction process. Members of the Project/Contract Team will work closely together to ensure both work areas and public highway and accesses remain safe.

3.5 The Exchange Of Design Information

The Organisation will co-operate fully with the Client, Designers, CDM Advisor and Contractors via the normal line management and contractual procedures to ensure all relevant design information is communicated through to the relevant parties in a fast and efficient manner.

3.6 Handling Design Changes During the Project

It is essential that any design information is provided both in the initial contract documents and any subsequent changes to design of the structure etc. The Organisation will co-operate fully with the Client to ensure such information is properly integrated into the works. Similarly, where the Company is required to carry out design work (this may also include temporary works) then this information will be communicated to the Client for approval as necessary.

3.7 Selection & Control of Contractors

This will be provided through the usual management regime on site. Direct communication between contractor representative and the Project Manager. This process will be aided by regular on-site progress meetings to ensure works are being carried out as per agreed programme and to address any health and safety issues that may arise from time to time.

Representatives from relevant contractors would attend the site progress meetings with attendance by client representative as appropriate.

Additionally, all contractor employees are required to attend a site induction before commencement of work when the detailed site rules will be communicated in writing and any significant risk issue will be addressed.

All contractors complete a questionnaire that is used in the selection of contractors. This information is linked to other known data such as past performance, management structure, quality plan / performance, resource and procedures for dealing with health and safety management.

3.8 The Exchange Of Health & Safety Information Between Contractors

The exchange of health and safety information between contractors will take place during pre-start meetings and throughout the duration of the project using on-site meetings, letters and electronic means.

3.9 Site Security

Suitable and sufficient measures will be taken to exclude unauthorised visitors from the site and to regulate and control all site visitors.

The site access gates must be kept locked shut at all times when not in use.

Please see site CDM site plan.

All visitors must report to the site office and signs will be visibly displayed stating this.

3.10 Site Induction

Hughie Construction site supervisor will receive an induction. The site supervisor will then cascade brief all personnel arriving on site before starting work.

The induction will revolve mainly around the Site Rules a copy of which will be clearly displayed within the site office. Records of these inductions will be retained.

3.11 On-Site Training

All Company plant operators must be trained and competent and this must be evidenced in writing by an approved training provider, with certificates being kept on file at Head Office. A similar standard is required for all contractor plant operators.

All Company operatives will have received health and safety training commensurate with their site roles and responsibilities.

Where any additional training need becomes apparent within the duration of the contract, then suitable arrangements will be made for that training as soon as reasonably practicable. If that training is critical to the task in hand, then a replacement operative will be provided unless respective operative can continue the task with sufficient on site instruction and supervision.

All operatives will be CSCS certified as minimum.

Please see training matrix.

3.12 Welfare Facilities

Suitable and sufficient welfare facilities will be provided to reflect the requirements of Schedule 2 of the CDM Regs 2015. These will include sanitary conveniences, washing facilities, including hot and cold water, drying area, rest room, drinking water and arrangement for the preparation and eating of meals.

One self-contained welfare unit will be provided (door restraints will be fitted)

Please see CDM site plan.

Hughie Construction and their subcontractors will provide their own welfare facilities. Hughie Construction will use location as suggested by the set-up phasing plan.

3.13 The Production & Approval of Risk Assessments & Written Systems Of Work

Risk assessments and written systems of work will be produced and approved well in advance of the operation being carried out. All RAMS will be briefed to the working party, and all will sign to agree they accept and understand them.

3.14 The Reporting & Investigation Of Accidents & Incidents Including Near Misses

All accidents and near misses will be reported to the Site Manager ASAP, entered in the site accident book and fully investigated. Accidents and incidents within the scope of RIDDOR 2013 will be immediately reported to the enforcing authority by the quickest available means. All accidents and near misses will also be reported to the client in line with their reporting procedures a copy of which will be displayed in the site office.

3.15 First Aid

On-site first aid arrangements will be commensurate with the operations being carried out.

The site supervisor will be the site first aider.

The first aid point will be in the site office, first aid signs and the nearest A&E hospital directions and contact details will be displayed in the site office/mess room.

3.16 Site Rules

All CDM specific rules and procedures will be adhered to at all times, briefed at induction and displayed on the site notice board.

- Site staff to log in / out of site daily
- Helmets, safety boots, safety glasses and Hi-Viz waistcoat/jacket to be worn at all times.
- Additional PPE must be worn appropriate to the work activity.
- Gas bottles must not be stored in any building. If gas appliances are to be used adequate ventilation shall be given.
- Smoking is not allowed on site except in designated external areas.
- No alcohol or drugs, or staff who appear to be under the influence of alcohol or drugs, shall be allowed on any operational sites.
- Security of site, including fences and all access gates, must be maintained at all times
- Compliance with agreed access routes.

3.17 Fire & Emergency Procedure

All Hughie Construction Ltd and clients' procedures (when applicable) will be followed.
See completed Fire Plan in H&S Site File
Emergency contacts and procedures will be displayed within the site office.

3.18 Temporary Works

NA

4 Contact Names

Involvement	Name	Address	Contact
Head of B.E.S.T (Client)	Anthony Devonport	BMBC	Tel: Mob: Email: anthonydevonport@barnsley.gov.uk
Service Manager Sport & Physical Activity	Stuart Rodgers	BMBC	Tel: Email: StuartRodgers@barnsley.gov.uk
Chartered Architectural Technologist	Ben Taylor	BMBC Property Services Growth & Sustainability Barnsley, S70 9GG	Mob: 07919 917 706 Email: bentaylor@barnsley.gov.uk
Clerk of Works	Kevin Rowe	Barnsley MBC Property Services Growth & Sustainability Floor 3, 1 Westgate Western Street Barnsley, S70 2DR	Mob: 07919 917 600 Email: kevinrowe@barnsley.gov.uk
QS/Contract Administrator	Andrew Darlington	BMBC	Mob: 07919 914 958 Email: andrewdarlington@barnsley.gov.uk
Service Manager – Construction Design	Paul Durkin	BMBC	Mob: 07887 512 127 Email: pauldurkin@barnsley.gov.uk
Capital Compliance Officer	Harrison Wilshire	BMBC	Mob: 07919 917 838 Email: harrisonwilshire@barnsley.gov.uk
Contracts Manager	Geoff White	McArdle Sport (Pitch Contractor)	Mob: 07388 227 962 Email: geoffw@mcardlesport.co.uk
Site Manager	Anthony ??	McArdle Sport (Pitch Contractor)	Mob: 07721 219 686 Email:
Cost Consultant	Gurpreet Nahal	MGAC (Cost Consultant & PM for Pitch)	Mob: 07977 619 291 Email: Gurpreet.Nahal@mgac.com
Principal Contractor	Richard Kirk	Hughie Construction Ltd	Mob: 07901 235886 Email: admin@hclimited.co.uk
Site Manager	Craig Frew	Hughie Construction Ltd	Mob: 07479 014892 Email: craig.frew@hclimited.co.uk
Architect / Designer	Darren Till	DT Architectural Design Ltd	Mob: 07498 839589 Email: dt.design@hotmail.co.uk
H&S Advisor	Tim Davey	Pearson Holland	Mob: 01924 211211 Email: tim@pearsonholland.com
Site Supervisor	TBC	Hughie Construction	Mob: Email:
Company Secretary / Site Administration	David Hirst-Nelson	Hughie Construction	Mob: 07901 235886 Email: david.hirst@hclimited.co.uk

Involvement	Name	Address	Contact
QS	Claudia Martinez	Hughie Construction	Mob: 07586 556631 Email: Claudia.martinez@hclimited.co.uk
HSE Office	Health and Safety Executive York	Foundry House, 3 Millsands, Sheffield, S3 8NH	Tel: 0114 291 2300
Environment Agency	Environment Agency	Lateral House, 8 City Walk, Holbeck, Leeds LS11 9AT	Tel: 0370 850 6506 Email: enquiries@environment-agency.gov.uk
Gas			Tel: 0800 111 999 (24 hour emergency line)
Electricity			Tel: dial 105 (24 hour emergency line) Email:
Water			Tel: dial 0330 303 0368 Email:
Telecommunications	NA		Tel: Email:
Cable & Wireless	NA		Tel: Email:
Traffic Control	NA		Tel: Email:
Fire	Fire Station	Wentworth Way, Tankersley, Barnsley S75 3DL	Tel: 999 Tel: 0114 253 2526 Non Emergency
Hospital	General Hospital	Gawber Road, Barnsley S75 2EP	Tel: 999 Tel: 01226 730000 Non Emergency
Police	Police Station	131 Hoyland Road Hoyland Barnsley, S74 0AP	Tel: 999 Tel: 0114 247 9402 Non-Emergency
Contractors			Tel: Mob: Fax: Email:
Contractors			Tel: Mob: Fax: Email:
Contractors			Tel: Mob: Fax: Email:

5 Arrangements For Controlling Significant Safety Risks

5.1 Delivery & Removal Of Materials & Equipment

Materials will be delivered wherever possible to location to be used immediately. Where unable to use immediately, materials will be placed/stored on location of site plan so as not to interfere with works operations. Deliveries will be subject to a "call-off" system wherever practicable and suppliers advised of most appropriate access to the site. Heavy or awkward materials will be moved as close to the point of use using mechanical means whenever possible via approved haul routes and access/egress points.

Co-ordination of deliveries will be required with all concerned parties. It is vital to ensure the safety of public and staff from HGVs on site. A Site Manager will be appointed to ensure the safe access and egress of any vehicles attending site to collect or deliver materials/plant.

5.2 Dealing With Services

Service records will be provided by the client before works commences.
All cables will be treated as live unless proven otherwise. HSG47 will be followed at all times.

For buried services, the Drainage Design drawing is to be used which indicates services.
The Excavation Team will review this drawing and when excavating in the vicinity of services will dig carefully by machine as far as possible but will stop and hand dig as appropriate.
The Team carry CAT Scan meters.

5.3 Surrounding Land Use

North and East of Site are Residential Housing, South of Site is Agricultural Field, West of Site is Commercial Buildings.

5.4 Stability Of Structures Whilst Carrying Out Construction Work, Including Temporary Structures & Existing Unstable Structures

There are no Existing Building on Site, the site has been graded down.

5.5 Preventing Falls

All work at height will be properly planned, supervised and carried out in a manner which is so far as is reasonably practicable safe. Such work will be risk assessed using the hierarchy of controls detailed in the Work at Height Regulations 2005. Working With or Near Fragile Materials.

Follow all guidance provided in Hughie Construction's Risk Assessment Method Statements. Physical copies of these will be provided in the site file.

5.6 Control Of Lifting Operations

All lifting operations will be properly planned and managed using trained and competent operatives and well-maintained equipment.

Telehandler will be used if required.

Lifting plans will be provided and approved by the client's representative prior to any lifting operations.

All certifications will be checked and compiled within the site file for inspection at any time.

All lifting operations will be supervised all times.

Works area must be fully isolated.

Wherever possible no works will be undertaken that could facilitate plant, persons, materials or equipment coming within 10m of overhead power cables.

Where we need to do this we will consult with the owner of the powerline and put in place the necessary measures such as removing the risk all together by diverting the power away from there area or where this can be done and we must work within 10m putting in place the necessary safety zones with suitable barriers constructed from suitable materials with suitable painted warning markings and signage. These will include at height warnings where required.

Where plant that may extend upwards need to pass under cables and may cause a risk we will erect suitable passage ways with goalposts at crossing points.

All measures put in place will adhere to guidance note GS6.

5.7 Maintenance Of Plant & Equipment

All work equipment will be properly maintained, serviced, regularly inspected with documentary evidence to support will be maintained in the site file for inspection at any time.

5.8 Working On Excavations & Poor Ground Conditions

Works to be carried out by Piling Contractors and Ground workers as per drawings and specification provided.

5.9 Work On or Near Water Where There Is A Risk Of Drowning

Works to be carried out Groundworkers for external surface water drainage pond as per drawings and Specifications provided.

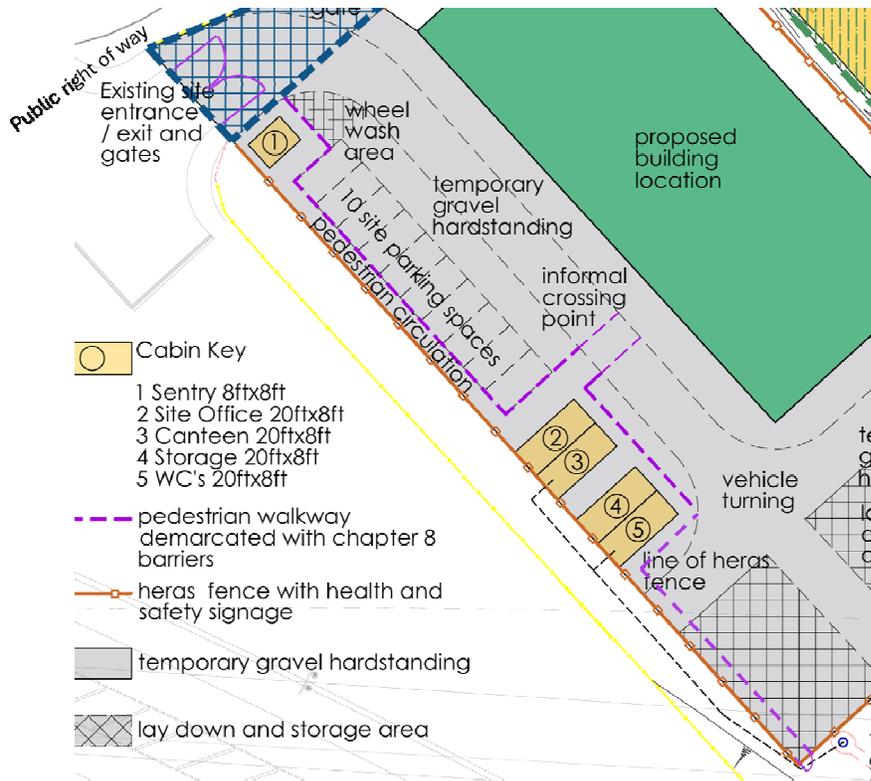
5.10 Traffic Routes & Segregation of Vehicles & Pedestrians

All traffic associated with Hughie Construction Ltd will receive written and verbal directions prior to undertaking the journey. Instructions will also include the Site Managers contact details and the requirement to notify the site prior to arrival with an estimated time. This will allow arrangements and communication to be implemented. Moreover, arrangements will be in place to ensure that all vehicles can access site upon arrival, this will negate the requirement for the vehicle to wait. Additionally, vehicle wheel wash facilities will be implemented should the inclement conditions require it. The banksman will control this activity and carry out regular inspections of ground conditions to determine commencement and procedures.

Communication with third parties currently on site will take place to ensure delivery times do not coincide with their vehicle movement or clients/staff. Materials will be brought to site upon arrival by Hughie Construction Ltd personnel. Major deliveries from sub-contractors/ materials suppliers will be carefully controlled by the banksman and follow the call up procedure mentioned previously.

The site nominated Supervisor and HSE Advisor (Richard Kirk) will monitor and review the plan on a weekly basis, unless a significant change should occur, then the plan will be reviewed immediately. Our management will be responsible for reporting to the client and any other affected third parties as well as dealing with any complaints in the unlikely event that they arise. The nearby business premises and highway that are the most susceptible to any disruption and will be taken into consideration to minimise any likelihood of issues.

Pedestrian access to the existing footpath will be kept open and segregated from works with Security fencing. The adjacent access to site will be kept separate and secure using lockable gates controlled by a bankman. Site workers and Visitors will access site via this lockable gate. Site pedestrians will be segregated from construction traffic via chapter 8 barriers as indicated in site layout.



Area of Site layout drawing showing pedestrian walkways on site.

5.11 Storage Of Materials & Work Equipment

Materials will be stored on site within the secure store, compound area or wherever it is practical to do so without adversely affecting the works operation notwithstanding that the materials will be delivered to a suitable programme of frequency and quantity to avoid stockpiles wherever possible. No materials will be allowed to be stored on the site access road or in areas.

5.12 COVID-19 Guidance

Please follow strict guidelines as laid out in Site Operating Procedures for COVID-19 at all times. If unsure speak with Safety / Site Manager. All COVID-19 Risk Assessment must be understood by all operatives and visitors before commencement of work or entry onto site. To be signed off by Site Manager.

5.13 Any Other Significant Safety Risks

N/A

6 Arrangements For Controlling Significant Health Risks

6.1 Asbestos

There is no expected asbestos on site. We do have procedures established within our company in relation to asbestos awareness and removal.

6.2 Dealing With Contaminated Land

From initial investigations there is no contaminated land

6.3 Manual Handling

Manual handling will only be undertaken when mechanical handling is not reasonably practicable. A full assessment of the task will be carried out incorporating the whole task, individual, load and the environment in which the lift is to be carried out. Reference will be made to the Manual Handling Assessment Charts.

6.4 Use Of Hazardous Substances, Particularly Where There Is a Need For Health Monitoring

All products of a potentially hazardous nature will be the subject of a full COSHH assessment prior to being taken into use. Such an assessment will also determine the need for health surveillance and monitoring. See product specific COSHH assessments.

6.5 Reducing Noise & Vibration, and dust

No Working on Site on Bank Holidays, and Weekends.

Noise and vibration will be reduced to the lowest practicable level. Where possible the lowest noise and vibration producing plant and equipment will be used. The noise and vibration levels of all equipment will be documented and used to establish optimum exposure levels for operatives. Job rotation may be used to spread exposure levels and keep to a minimum. See site Specific risk assessment.

To reduce dust, plant and equipment will be used that have dust suppression. Wherever possible, tasks such as dry sweeping are to be avoided by damping down for small scale dust and debris or using H or M class vacuum units for cleaning up large amounts of dust indoors To reduce the risk of silica dust and others, the threat of substances such as cement and lead will be emphasized to site operatives through toolbox talks. It will also be emphasized the wearing of suitable RPE such as FFP3 disposable masks or half mask with P3 filter where hazards still exist; and for longer duration work, the use of powered RPE such as TH2 powered hood/helmet.

6.6 Any Other Significant Health Risks,

There are no current risks of hazards associated with Vermin, Rats and Gulls.

However, to minimise vermin attraction on-site, we could make use of the following effective strategies:

Proper Waste Management:

Secure Bins: We will use bins with tight-fitting lids to prevent access to food waste.

Regular Disposal: We will ensure waste is regularly collected and disposed of to avoid accumulation.

Segregation: We will separate organic waste from other types to reduce odours that attract vermin.

Site Cleanliness:

Regular Cleaning: We will keep the site clean at all times, especially areas where food is consumed or stored.

Spill Management: We will promptly clean up any spills, especially food and drink.

Structural Maintenance:

Seal Entry Points: We will inspect and seal any gaps, cracks, or holes in buildings where vermin could enter.

Proper Storage: We will store materials off the ground and away from walls to reduce hiding spots.

Pest Control Measures:

Traps and Baits: We will use traps and bait stations strategically around the site.

Professional Services: If vermin become a problem, we will consider hiring pest control professionals for regular inspections and treatments.

Landscaping:

Trim Vegetation: We will keep grass and vegetation trimmed to reduce hiding places.

Remove Debris: We will clear away any debris or clutter that could provide shelter.

Implementing these measures will; significantly help to reduce the likelihood of vermin being attracted to this site

7 The Health & Safety File

7.1 Layout & Format

This must be agreed between the client and the CDM Coordinator at the start of the project and will include:

- A brief description of the work carried out
- Any residual hazards
- Key structural principles
- Hazardous materials used
- Information regarding removal and dismantling of installed plant or equipment
- Health and safety information about equipment provided for maintaining and cleaning the structure
- Nature, location etc of underground services/cables
- Information and as-built drawings

7.2 Arrangements For The Collection And Gathering Of Information

The CDM Coordinator will ensure that the H&S file has been prepared from information provided by the PC and their supply chain; he will amend or add to the file and give it to the client at the end of the project

7.3 Storage Of Information

The information will be stored in a dedicated HSE file which will be located at all times in the Site Office, and in such a way as to be easily retrievable and understandable. The file will also be produced in electronic format as requested by the client.