



Construction Phase Plan

Granville Oils & Chemicals

M20055

Unit 28

Goldthorpe Industrial Estate

Commercial Road

Rotherham

S63 9BL

21.10.19



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Amendment/Review Record

Page No.	Reason	Revision	Date
	For review by Principle Designer	1.0	21.10.19

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1 DESCRIPTION OF PROJECT

1.1 PROJECT DESCRIPTION AND PROGRAMME DETAILS INCLUDING ANY KEY DATES

Project Description	The project consists of the following works: a) Removal of a substantial number of trees. b) Construction of a retaining wall to allow the extension to Unit 28 to be constructed. c) Significant earthworks to reduce the site level. d) Steel portal framed extensions to Unit 28 together with associated concrete foundations, floor slab and loading bays. e) Modifications to Unit 28 to provide access between Unit 28 and the proposed extension. f) Additional concrete hard standing areas. g) Drainage. h) Modifications to the perimeter security fencing and access gates. i) Small power and lighting, including emergency lighting. j) Additional lighting will be installed by the client once the internal racking arrangement has been finalised.	
Key Dates	Planned Start Date:	11 th November 2019
	Planned Completion Date:	

1.2 PROJECT DIRECTORY

Client		
Granville Oil and Chemicals Ltd Unit 28 Goldthorpe Industrial Estate Commercial Road S63 9BL	Contact:	James Holland
	Tel:	01709 890099
	Fax:	
	E-mail:	
Employers Agent / Project Manager		
GGP Consult 2 Hallam Road Priory Park East HULL HU4 7DY	Contact:	Alec Thompson
	Tel:	07391 694891
	Fax:	
	E-mail:	

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Principle Designer		
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	Tel:	07740 417245
	Fax:	
	E-mail:	
Architect		
GGP Consult 2 Hallam Road Priory Park East HULL HU4 7DY	Contact:	Alec Thompson
	Tel:	07391 694891
	Fax:	
	E-mail:	
Principal Contractor – Contract Manager		
Hobson and Porter Ltd Clifford House Malmo Road Sutton Fields Industrial Estate Hull HU7 0YF	Contact:	Patrick Horton
	Tel:	07973 478977
	Fax:	01482 823733
	E-mail:	PJH@hobsonporter.com
Principal Contractor - Quantity Surveyor		
Hobson and Porter Ltd Clifford House Malmo Road Sutton Fields Industrial Estate Hull HU7 0YF	Contact:	Chris Elvidge
	Tel:	07970 149183
	Fax:	01482 823733
	E-mail:	Chris.Elvide@hobsonporter.com
Principal Contractor - HSE Manager		
Hobson and Porter Ltd Clifford House Malmo Road Sutton Fields Industrial Estate Hull HU7 0YF	Contact:	Joe Rymer
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	Fax:	01482 823733
	E-mail:	Joe.Rymer@hobsonporter.com
Structural Engineers		
GGP Consult 2 Hallam Road Priory Park East HULL HU4 7DY	Contact:	Ciaran McAteer
	Tel:	07770775895
	Fax:	
	E-mail:	

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1.3 LOCATION OF EXISTING RECORDS AND PLANS

Extent and location of existing records and plans that is relevant to health and safety on site, including information about existing structures and services, when appropriate

All Contractors, including Principal Contractor, must ensure that all available as-built drawings are obtained and reviewed prior to the planning of works.

Existing Health & Safety File – Not provided

Existing Structures – No drawings of existing building available.

GGP completed Building Survey (Drawing Numbers – 27988 AA (100) 03 – 05)

Existing Service Drawings – **See Appendix 5**

Yorkshire Water – Water / Foul / Surface Water Drainage – LNX1-B7MGBH – 20.12.18

Northern Powergrid – Grid SE4492403261 – Peter Liddle – 30.12.18

Cadent Gas – EM-TE-Z1-3SWX-501444 – 27988 Granville Oil - K Waltham – 21.12.18

Openreach (BT) – PYY12015B – 20.12.18

1.4 EXISTING REPORTS AND SURVEYS

I. A topographical survey drawing numbered 91507 Sheet 1 and 2 including on site drainage.

II. CCTV drainage survey - to follow.

III. Refurbishment and Demolition Asbestos Survey – **Not provided**

IV. Arboricultural Survey / Method Statement – Key Tree Solutions – (AMS)GR02-19 – 19.06.19

Ground Investigation Report – TLP Ground Investigations - Phase 2 Intrusive Survey - 11.07.19

Asbestos Management Survey – 24/7 Asbestos Services – J001212 – 14.05.19

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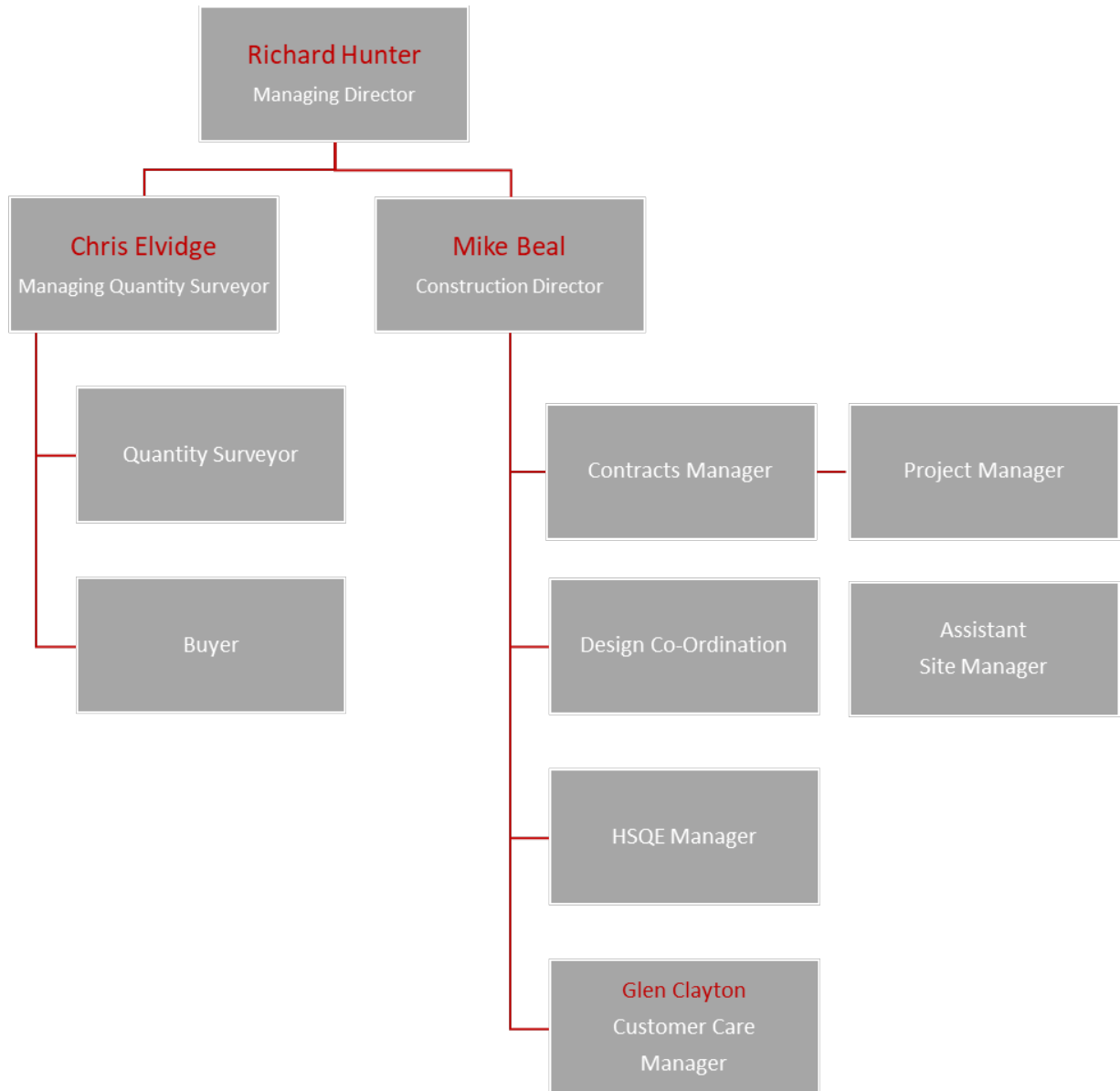
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2 MANAGEMENT OF THE WORKS

2.1 MANAGEMENT STRUCTURE AND RESPONSIBILITIES



Hobson & Porter are a family run construction company formed in 1971. We have a wealth of experience in building and have worked with Local Authorities, Schools, Colleges and Housing Associations, as well as many private businesses, in the Yorkshire and Lincolnshire regions.

All persons working for Hobson & Porter, on school/college/nursery sites, or areas where vulnerable persons are present, will have a DBS check before being employed on the site. They will carry suitable identification at all times.

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Managing Director

The Managing Director will ensure all Health & Safety procedures and controls are set up, effectively implemented and enforced. All employees of Hobson & Porter will be directly accountable to the Managing Director, as regards safety, and he will ensure that adequate resources are available for the Company to achieve their aims.

Construction Director

The Construction Director manages the Construction Team to provide a quality product efficiently, safely and professionally; within set budgets and agreed timescales, ensuring the highest levels of client satisfaction are achieved. He also ensures all Health & Safety procedures and controls are set up, effectively implemented and enforced.

Buyer

The Buyer will ensure that subcontractors and suppliers are aware of their obligation to supply clear and precise instructions on use and storage of their materials and those deliveries are made on time to the site. These obligations will be clearly stated during the procurement process and advised during the Pre-Let as well as being noted within Purchase Orders and Subcontractor Agreements.

HSE Manager

The HSE Manager will be responsible for maintaining all safety procedures and controls and assist with compliance to Regulations, in terms of Health and Safety Management. He will issue statutory and company appropriate documentation required to implement safe working practices. The HSE Manager shall periodically inspect the site to ensure that standards are maintained and implement the Company Health & Safety Policy. The HSE Manager will also update this plan as required and issue to site during the construction. The HSE Manager will also ensure Environmental issues are controlled.

External safety inspections will be carried out by independent auditors in the form of Hull Building Safety Group or Lincsafe consultancy. A copy of the site safety inspection will remain on site and a further copy retained by the HSE Manager.

Contracts Manager

They will be responsible for providing a programme for the works, they will implement the Company Health & Safety Policy, encourage co-operation between Site Managers in promoting essential measures and cultures, to ensure the Health, Safety and Welfare of all persons on site.

They will be responsible for organising site meetings and exchanging information on design elements of the project. They shall be the main point of contact for exchange of information.

Site Manager

He will be responsible for all day to day activities on the site. He will ensure all Health & Safety and Environmental requirements are complied with. He shall provide induction to all persons on site and ensure operatives of Subcontractors are fully trained and possess CSCS cards valid for the works. He shall accompany all visitors to site at all times.

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Site/Plant Operations

Site Operatives will hold the appropriate certification and skills cards to enable them to carry out their tasks. They will sign into the site office daily and report any accidents/near misses to the Site Manager. They will use the correct tools and equipment at all times and be aware of others on the site. They will report, also, any defective equipment and work within the boundaries of Risk Assessments and Method Statements. They shall keep welfare facilities clean and tidy and wear suitable PPE for the task, as defined in the Risk Assessment.

2.2 HEALTH & SAFETY INC. ARRANGEMENTS FOR MONITORING AND REVIEW OF H&S PERFORMANCE

The prime objective is to ensure that the contract works are completed to the specified quality standards within the allotted timescales and with no person's Health, Safety or Wellbeing put at risk. As Principal Contractor, Hobson & Porter shall develop robust procedures to ensure the safety of visitors and public throughout the project.

Regular safety inspections carried out and recorded by our HSE Manager, assist in maintaining our high standards of health and safety on site.

On our behalf HBSG will conduct regular independent, unannounced audits on our projects, feeding back any issues to the site and our own HSE Manager. The reports not only include corrective actions but also highlight positive points and good practice.

In addition, we strive to meet and exceed the safety goals of the client.

- To have no accidents on site or adjacent to the site
- To have no occupational ill health arising from the project
- To ensure that no environmental damage occurs
- To receive no enforcement notices from the HSE or other enforcement bodies
- To ensure the minimum disruption to the local community
- To exclude unauthorised persons from the construction site
- To provide safe access to, and egress from, workplaces
- To provide workplaces that are free from risks to the health and safety persons at work, or affected by the work, so far as is reasonably practicable
- To provide operating conditions so that the lowest reasonable practicable levels of noise and dust are generated by construction activities.

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2.3 SITE ARRANGEMENTS

Regular Liaison Between Parties on Site

All parties to the contract will meet at regular intervals (frequency to be agreed with the Client), to keep on-going communication and liaison up to date. This will also include any Subcontractors. Specific meetings will be organised, as and when required, to discuss major design changes.

Reports on the activities and progress in achieving the Safety Goals identified in 2.2 above will be included in the Site Managers regular progress reports to the project team.

CONSTRUCTION WORKERS FOR WHOM ENGLISH IS NOT THEIR FIRST LANGUAGE

It is a requirement that every employer shall, entrusting tasks to his employees, take into account their capabilities as regards health & safety.

Non English speaking operatives will be identified during the induction process and steps must then be taken to ensure that effective two-way communication is established so that they can work safely and without risk to their health, or to the health and safety of any other person who might be affected by their action or omissions.

If a contractor engages workers who cannot speak and/or understand English, the employment of a bilingual supervisor/translator must take place, who in the appropriate language, can give information, instructions, training and supervision. This is at the sub-contractors own cost.

Consultation with The Workforce

The Site Manager will consult with all persons on site, through Safety Toolbox Talks, inductions and training, where required. Any major notifications will be cascaded to the workforce by a site meeting held by the Site Manager or the Contracts Manager. The Site Manager will liaise with all operatives / supervisors on a daily basis, during which they will be reminded about the client's access requirements to Unit 28.

The Exchange of Design Information Between the Client, Designers, Principle Designers and Contractors on Site

Any exchanges of design information will be handled by the Contracts Manager or, in the case of Design and Build Projects, the Design Manager. This will then be passed to other named persons e.g. Client, Designers and Principle Designer, plus Site Managers who will in turn pass the information on to the Sub-Contractors.

Handling Design Changes During the Project

No design changes are to be implemented without discussion and approval of the Project Manager and Principal Designer. The Principal Designer will issue an assessment and action required document for each design change.

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The Selection and Control of Subcontractors

Prior to selection, Subcontractors need to be appointed to our Recommended Subcontractor List before they can be considered for carrying out any construction work.

The Supplier/Subcontractor is required to complete a Supplier/Subcontractor Recommended List Application Form.

This completed form is assessed by Hobson & Porter and, if successful, the Supplier/Subcontractor shall be appointed to the Recommended List. Only Supplier/Subcontractors on this Recommended List shall be used.

If nominated by the Client, the Subcontractor and their workforce, must satisfy the requirements of Hobson & Porter prior to commencement on the project.

All Subcontractors carrying out design and/or construction work on this project shall identify, from general Health and Safety Legislation and particularly from the Construction Phase Plan, those hazards and risks associated with their work on this project.

Subcontractors shall submit, prior to commencing work on site, a documented Risk Assessment and Method Statement, which will demonstrate their methods of reducing the risk to the lowest extent reasonably practicable, during the execution of their work on this project. The Subcontractor RAMS (Risk Assessments and Method Statements) are received by Hobson & Porter and reviewed by the Site Manager / HSE Manager. Any documentation not found to be suitable or sufficient for the activity will be sent back to the Subcontractor for re-submission.

Risk Assessments and Method Statements will be filed in the site office and will be readily available for any contractor to view upon request.

The Exchange of Health and Safety Information Between Contractors

Subcontractors who are engaged in the site works are to inform their operatives of hazards relating to their works and methods of risk reduction. The Site Manager shall organise works with consideration of the activities of other Subcontractors in the immediate area and the requirement of segregation between trades / work areas.

Any work on existing services that may affect adjacent properties or premises shall be agreed with service companies and discussed with the Client's Representative.

Site Security

The site has full perimeter fencing with lockable access gates. Between Unit 28 and Unit 29, the security fencing has been partly removed. We will review the full perimeter and erect suitable fencing where required to ensure the security of the site is not compromised.

A site drawing will be produced by the Contracts Manager / HSE Manager showing the location of the site accommodation (office, welfare facilities and storage). We will be using the existing office buildings for welfare facilities. An area for storage externally will be agreed at the pre-start meeting.

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We will ensure that as a minimum, a 2m high Heras fence will be in place to secure the site compound and working areas. This will be to prevent un-authorised entry to Hobson & Porter's site, particularly from children in the area.

Perimeter fencing will be checked and inspected on a daily basis to ensure security is maintained.

Where we deem it necessary, we will install CCTV / instruct Site Security to maintain security of site.

Commencement of work and entry into secure and controlled areas will be by authorisation from the Client.

Site Induction

A site induction procedure will be developed to include:

- Understanding the risks of the site.
- Any specific danger areas.
- Working under Risk Assessments/Method Statements. Briefing and Signing onto RAMS.
- Work requiring permits.
- Training requirements including mandatory CSCS / CPCs or equivalent competency cards for all operatives.
- Erecting scaffolds, use of scaffolds, inspecting scaffolds, safe working at height and use of towers or MEWP's
- Awareness of excavations on site, buried services located on site, operating plant, confined space works, traffic and pedestrian routes, safe excavation works (stepped / battered sides, use of support systems).
- Use of hand tools or power tools. Dust extraction requirements etc. Battery tools are preferred over 110V.
- Use of any hazardous or flammable substances.
- Work in or near the public domain, work around the public areas, suitable clothing, language and behaviour.
- Electrical works. 110V power tools only.
- Safe areas on site for use of mobile phones.
- Site security.
- Delivery areas, use of materials and storage, housekeeping, where to put rubbish, locations and use of welfare facilities, cleanliness of site, personal hygiene.
- How to report accidents / incidents / near misses. H&P Safety Observation Report Card
- How to report fire and location of Muster Points, where fire extinguishers are located. See Fire / Logistics Plan
- Who is First Aid trained and where First Aid supplies are kept?
- Smoking areas.
- Mandatory PPE requirements for the project.
- Drying facilities, drinking water location, signage around the site and what it means, keeping the site clean and understanding control of environmental issues such as noise, dust and waste materials.
- Refer operatives to the Hobson & Porter Alcohol and Drugs Policy. Random testing is carried out on site.
- Refer operatives to the H&P Site Rules posters on display in the welfare facilities.

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On Site Training

The Site Manager shall have training in Safety Awareness and be mindful of all aspects of Health and Safety on site. The Site Manager holds the following qualifications;

- SMSTS
- First Aid
- Asbestos Awareness
- Work at Height Awareness
- Fire Awareness in Construction and Fire Marshal Training
- Manual Handling Awareness
- Hand Arm Vibration Awareness
- Stress Awareness
- GDPR Awareness
- COSHH
- Environmental Awareness
- CSCS Card

The Site Manager shall give regular Toolbox Talks taken from the CITB Publication GT700, on specific, practical and relevant current operations. This shall be recorded on the Toolbox Talk register.

The effectiveness of on-going training shall be enhanced by the active participation of H&P Senior Management and Sub-Contractor Management.

Welfare Facilities and First Aid

We will be using the existing office buildings for welfare facilities. An area for storage externally will be agreed at the pre-start meeting. The separate welfare facilities shall include:

- Room with tables and chairs to eat refreshments, water for drinking, microwave equipment to warm food, rubbish bin, suitable heating and lighting.
- A drying room separate from the eating/drinking area with benches for seating in drying room.
- Fire extinguisher point, fire call point.
- Separate toilets for male/females, with hot and cold running water, drying hand towels and/or hot air dryers, suitable lighting and heating, soap and toilet tissue.

The Site Manager and the Senior Operative will be trained in First Aid and will be identified by First Aid emblems on their high visibility clothing. There will be a suitable First Aid box located in the Site Manager's cabin and if any contents are used then supplies will be restocked. A notice identifying all First Aid trained personnel will be located in site cabins. The nearest A&E Hospital and defibrillator will be identified along with telephone number and travel route highlighted.

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The Reporting and Investigation of Accidents and Incidents Including Near Misses

Any accident on site will initially be reported to the Site Manager who will take down details and complete the accident report form. This will be sent to the HSE Manager, who will determine if further investigation is required. A serious accident will be reported to the HSE Manager and, if required by RIDDOR Regulations 2013, be notified to the HSE electronically.

Near miss / safety observation report cards will be filled out on site. The HSE Manager will be informed and will investigate further to prevent reoccurrence.

Minor accidents will be investigated by the Site Manager with the assistance of the HSE Manager. Serious accidents will be investigated by the HSE Manager, Contracts Manager and Site Manager with assistance from HBSG if required.

Under RIDDOR 2013, we are required by law to report the following types of injuries/diseases/dangerous occurrences:

- Death of any person on site as a result of a work-related accident.
- Injuries such as, fractures (not including fingers, thumbs and toes), amputations, any injury likely to lead to permanent loss or reduction of sight, crush injuries to head / torso, serious burns including scalding, scalping requiring hospital treatment, loss of consciousness caused by head injury/asphyxia, any injury arising from enclosed space work that leads to hypothermia / heat induced illness or that requires resuscitation/admittance to hospital for more than 24 hours.
- Injuries causing the incapacitation of a worker for over 7 days.
- Accidents to non-workers that require hospital attendance, not including precautionary hospital examinations where no injury is apparent.

Reportable occupational diseases including, but not limited to:

- Carpal tunnel syndrome.
- Severe cramp of the hand or forearm.
- Occupational dermatitis.
- Hand-arm vibration
- Occupational asthma
- Occupational cancer

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Reportable Dangerous Occurrences including, but not limited to:

- The collapse, overturning or failure of load-bearing parts of lifts / lifting equipment.
- Plant / equipment coming into contact with power lines.
- Accidental release of any substance which could cause injury to a person.
- Collapse of scaffolding

Reportable gas incidents / dangerous occurrences:

- Details must be submitted of any gas appliances or fittings that could be / are dangerous, to the extent that people could die, lose consciousness or require hospital treatment.

For a full, detailed list please refer to RIDDOR 2013 Regulations - 4, 5, 6, 7, 8, 9, 11, 14

Throughout the course of the construction stage, Hobson & Porter shall notify the Project Manager and Principle Designer of:

- All RIDDOR reportable and significant incidents and accidents to any partly involved or affected by the work
- Any complaints received.
- Any visit by an Enforcement Authority.

The Production and Approval of Risk Assessments and Written Systems of Work

Hobson & Porter will produce Risk Assessments and Method Statements for the work they will undertake. Subcontractor RAMS will be examined before work commences on site, to ascertain if the documentation is suitable.

Site specific Risk Assessments, completed by the Site Manager / HSE Manager will detail the hazard, the associated risk, the preventative/protective measures taken, any follow up action necessary and any accompanying information necessary to either those carrying out the work, or those who might be affected by the works.

Any person employed, or engaged in works, under the age of 18 shall have a Young Person Risk Assessment completed by their employer and must be competently supervised in the particular work activity at all times. They shall be informed of specific existing hazards and potential risks involved, and measure to combat the hazards. This shall be regularly assessed to deal with particular work situations and any foreseeable and unacceptable risks.

Permits will be required for any high risk work activities. All permits will be discussed with operatives and clearly understood by them before work commences. The permit will be issued by a member of the H&P Management Team and will be received and signed for by the person requiring it. The permit will be signed off once the works are complete. The area will be left safe and clear when work has ceased, and all permits fully signed off.

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Permits will be issued for the following works;

- Hot Works - Hot works must cease 1 hour before site closes to allow for a 1 hour fire watch.
- Ladders / Stepladders
- Excavation Works
- Confined Space Entry
- Crane Operations
- Permit to Work – Used for any other high risk task deemed necessary by the Site Manager.

2.4 SITE RULES INCLUDING DRUG AND ALCOHOL POLICY

A suitable site rules board will be affixed at the site entrance, giving notice for all persons to wear suitable PPE, report to site office, no unauthorised entry beyond site gate, and any other danger areas.

Abusive, sexist or racial language will not be tolerated and will result in the perpetrator being shown off the site.

Any person found interfering with or misusing fixtures, fittings or equipment, in the interest of Health and Safety and welfare, will be excluded from the site by Red Card.

All persons will access/egress the site through the main vehicle gates / pedestrian entrance only.

Hobson & Porter sites are designated a mandatory high visibility vest, hard hat and safety footwear area. Sub-Contractors must wear company branded or blank PPE, at all times. Operatives must not wear PPE that is branded with another companies logos. If so, they will be asked to replace it immediately or purchase a blank item from our site stock (charged at £10). Subcontractors will provide their own PPE to be inspected by the Site Manager for suitability. PPE must be in a good, clean condition.

All Site Operatives will keep tops on during warm weather.

Smoking is only permitted in a designated area in the compound. Smoking is strictly prohibited on site due to the fire risk.

Radios and personal audio equipment will not be allowed on site.

Persons reporting for work under the influence of drink/drugs will be barred from site.

Operatives must not drink any alcohol whilst on site. Prescribed drugs must be accompanied by a Doctor's note, as to the reasons why the person has these with him/her. Operatives must also notify Hobson & Porter of any prescribed drugs, taken off site that may impair their judgement or motor skills while at work. Failure to comply will result in disciplinary action.

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No person shall operate plant (dumpers, excavators, telehandlers etc) without a valid CPCS or equivalent training certification, given to the Site Manager. Subcontractor plant must be accompanied by Report of Thorough Examination Certs and will require a pre-use inspection form to be completed to document that equipment is safe and maintained. Damage to equipment must be reported to the Site Manager.

Only 110v electrical equipment or Battery Power Tools (preferred option) are allowed on site.

Scaffold and working platforms must be erected or adjusted by competent persons only.

No person shall engage themselves in actions likely to put their safety and the safety of others at risk.

No children or pets are allowed on site.

Good housekeeping is expected of everyone and materials must not block walkways or emergency routes.

Food is only to be consumed in the welfare area.

No person shall indulge in horseplay, or practical jokes within the site perimeter.

All persons will sign in and out of the site.

Visitors must wear a suitable high visibility vest, hard hat and safety footwear.

All contractors on site must wear their own company branded PPE or failing that, blank PPE.

The contractor is not permitted to enter the client's operational area to Unit 29 without prior agreement.

Details of The Clients Smoking Policy

No smoking on site. Smoking is only permitted in a designated smoking area.

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2.5 FIRE AND EMERGENCY PROCEDURES

Any existing fire procedures on the site will be understood by Hobson & Porter, and a suitable fire plan will be developed. The Site Manager will be responsible on all aspects of fire safety and evacuation control.

Suitable fire extinguishers will be in place in the canteen, site office and in temporary locations, once the site is of a nature where they can be located safely. An air horn will be used with 6 blasts to warn of fire and site personnel will assemble at Muster Point. A phone will be available at all times to contact the Fire Service.

The Site Manager will control:

- Responsibilities and organisation for fire safety and recording of training given to site operatives.
- General site precautions, fire detection in cabins, alarm systems and temporary emergency lighting, if required.
- Location of designated smoking areas, if provided.
- Temporary building and accommodation location, construction and maintenance.
- Fire escape and communication effective plan for calling emergency services.
- Fire Service access, coordination and facilities.
- Induction given to all site personnel of action required in case of fire, to include, safe areas, fire Muster Point location, position of fire extinguishers, method of summoning assistance and raising the alarm, smoking arrangements and good housekeeping.
- Control of Hot Work Permits.
- Security to prevent arson.
- Materials storage and waste control measures.

The site works shall be issued with suitable fire-fighting equipment.

The HSE Manager will review the yearly maintenance of the equipment. Once construction starts, the Site Manager shall arrange fire points within the existing building, with use of air horn to raise an alarm.

Hobson & Porter shall ensure that all procedures and precautionary measures are clearly understood and complied with by all persons on the project. All fire-fighting equipment will be checked monthly and serviced, when required, by an approved service provider. A Muster Point will be provided for safe refuge on the site.

Access on roads around the site must be clear of obstruction at all times with escape routes maintained free from obstruction for any evacuation and access for emergency vehicles.

At no point will any live / active fire escape be blocked.

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3 ARRANGEMENTS FOR CONTROLLING SIGNIFICANT SITE RISKS

3.1 SAFETY RISKS, INCLUDING FIRE SAFETY

Reference To 'Fire Prevention on Construction Sites HSG 168' – 2nd Edition (2010)

Site Managers will be trained in the use of fire extinguishers and the locations of fire extinguishers will be made known to all persons at the site induction. Fire-fighting equipment will be serviced and advised by Fire Protection Supplies, in accordance with BS5306-8. They will be serviced annually in accordance with BS5306-3, and requirements reviewed as the works progress.

The site will be secure, and all openings will be secured to reduce the risk of arson

All electrical work will be undertaken by a competent electrician as defined in BS7671. Smoking area/shelter must be subject to Client permission. Shelter will not be near windows, ventilation intakes or extracts, entrances or exits from premises, hazardous materials, and waste storage containers beneath a canopy or low-slung eaves.

Means of escape will be by emergency routes and emergency site exit at the main entrance. No works must compromise the site fire exit routes/emergency vehicle route without proper consultation and procedures being put in place. Any changes must be inserted into this Health and Safety plan, as work progresses.

Any release of substances hazardous to health, environment, and any involvement with the public or any fatality shall be covered in the site emergency plan.

Reference to 'Managing Health and Safety in Construction guidance' (L153) will be complied with at all times.

Delivery and Removal of Materials (Including Waste) and Work Equipment Taking into Account Any Risks to The Public E.G. During Access To Or Egress From Site

Existing public highways will be used for deliveries. Any vehicle reversing out of site must do so under the supervision and instruction of a vehicle banksman to ensure the safety of members of the public and other vehicle drivers.

All roads on the site must be clear and clean of debris or mud. Where this is present, a road sweeper will be utilised. If any movement of materials or plant is required on a highway during a peak time, then Hobson & Porter will give adequate notice for the activity and conducted in a safe manner by use of a banks man. Waste skips on site will be in position where pickup vehicles can safely enter and exit the site during working hours. Waste materials will be segregated, where possible, and all waste materials will be taken to a licensed Waste Transfer Facility.

Contractor cars are to be parked within the contractor's compound.

Material deliveries are to be to the contractor's compound or direct to the construction site.

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Existing Site Hazards

Hobson & Porter shall be responsible for ascertaining the exact location, nature and status of each service and isolation point prior to commencing works i.e. referring to up-to-date utility records, visual inspection, testing, CAT scan, radar survey, hand dig trial pits etc.

Any services identified, including those indicated as redundant, should be treated as being live until proven otherwise. The Electrical Contractor should not work on live circuits and equipment. If there is an occasion when live working has to be undertaken, Hobson & Porter must agree this with the Clients Representative in advance with specific risk assessment and method statement compiled with a Permit to Work issued.

Hobson & Porter will determine the nature of any buried services, taken into account their location and the necessary controls to safeguard/isolate these services prior to any excavation. Site plans, manholes positions, junction boxes, cable locators and local information will assist in this process.

All excavations within 500mm of any buried service should be dug by hand in accordance with the principles set out in HSG 47 – ‘Avoiding Danger from Underground Services’ 3rd Edition (2014)

The client will use forklift trucks to store pallets of plastic bottles in Unit 28.

Existing services buried on site. Exact location to be confirmed by H&P once we start on site.

Accommodating Adjacent Land Use

North – Access road and industrial units.

South – Carr Field Lane.

West – Large Industrial unit and footpath.

East – Public footpath to Commercial Road, minor access road and allotments.

The contractor is not permitted to enter the client’s operational area to Unit 29 without prior agreement.

Stability Of Structures Whilst Carrying Out Construction Work, Including Temporary Structures And Existing Unstable Structures

Adjacent buildings will remain in use throughout the project duration.

Preventing Falls

Scaffolding will be erected by competent Subcontractors. This will be inspected by a competent person every 7 days or after bad weather or damage. Scaffolding will be erected as per NASC TG20:2013 standards. Guard rails will be fitted at 470mm and 950mm in height with a toe board installed. A HAKI Staircase or access ladders will be erected and secured at all times. Staircase and ladders will be secured / removed at the end of each day. Only competent operatives can erect, alter and dismantle any scaffolding.

Mobile towers will be erected as per manufacturer’s instructions by competent operatives who have completed PASMA training. Ladders will be restricted to short term use only with 3 points of contact required at all times. A ladder permit will be issued by the Site Manager for any use of steps/ladders. Suitable safety footwear in good condition will be worn at all times.

Any scaffolding/temporary access equipment will be dismantled or made secure at the end of each working day to prevent unauthorised access.

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Work With Or Near Fragile Materials

Any glass will be handled under strict risk assessment with control measures implemented such as Glass Suckers and cut proof gloves for handling.

Control Of Lifting Operations

All lifting operations will be completed under a 'contract lift' basis and will be controlled by competent operatives under the supervision of the site manager. The lift / crane area will be cordoned off to prevent unauthorised entry and supervision will be in the area during all lifting operations. Weather conditions will be assessed and all documentation such as Report of Thorough Examination, Lift Plan, RAMS and Operator Competency etc will be reviewed and approved. Overhead obstructions / ground hazards will be assessed and determined before compiling the lift plan. Any lift plans must be submitted to GGP 72 hours in advance of any lift.

The Maintenance Of Plant And Equipment

All plant will be maintained to a safe level and repairs completed as soon as practicable after reporting. Certificates of worthiness will be kept on site and daily inspection of plant and equipment will take place and be recorded on a daily inspection form. A Report of Thorough Examination will be on site for all plant including lifting accessories such as chains / slings.

Work On Excavations And Work Where There Are Poor Ground Conditions

All excavations will be done under a Risk Assessment and Method Statement. The area will be CAT scanned for location of services and drawings of the area will be examined.

Excavation works will be controlled by a Banksman and the area will be barriered off and signed to prevent unauthorised access. Hand dig near to known services as per HSG 47 guidance. Excavations will be stepped / battered or excavation supports such as trench drag boxes or manhole boxes will be used to reduce the risk of collapse. Excavations must be inspected weekly as a general rule, daily if entry is required, or after any bad weather etc.

Gas monitoring may be required dependent on site investigations, depth and any potential ground contamination. Where ground contamination is identified, any groundwork activity will be controlled by the use of PPE for all Groundworkers. Materials excavated from site will be segregated from non-contaminated material, WAC Tested and disposed of accordingly.

The stability of the earth embankment must be regularly inspected during the retaining wall installation, especially during any wet weather.

Work On Wells, Underground Earthworks And Tunnels

Not applicable on this site

Work On Or Near Water, Where There Is A Risk Of Drowning

Not applicable on this site

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Working Involving Diving
Not applicable on this site
Work In A Caisson Or Compressed Air Working
Not applicable on this site
Working Involving Explosives
Not applicable on this site
Site Access / Traffic Routes And Segregation Of Vehicles And Pedestrians
The extent of the construction site is indicated on drawing 27988 GGP DR A (01) 001 P001 contained in Appendix G. Access to the construction site for delivery of plant and materials will be from Commercial Road. Numerous articulated vehicles use Commercial Road throughout the day. The contractor's compound will be located within the construction site. All site traffic routes to site will be clearly sign posted from the nearest main roads. Induction to all persons will identify all pedestrian and traffic routes. Pedestrian routes will be signed by blue/white signage. All signs will be clean/clear at all times. Walkways will be suitably lit during dark winter months. All vehicle movements will be controlled to avoid peak times. No parking of vehicles must impede any emergency access route.
Site working hours – Mon – Fri 8am – 6pm. Saturdays 9am – 2pm.
Peak times - None
Client restrictions - None
Storage Of Materials, Particularly Hazardous Materials And Work Equipment
Site compound materials will be stored in locked containers and any hazardous materials will be stored separately. No LPG cylinders will be stored on site. Gas / Acetylene Cylinders will be stored externally in security cages when not in use.
Any Other Significant Safety Risks
Any possible leakage or spillage of diesel or other petroleum-based products will be guarded against. Portable generators / compressors etc will be used in conjunction with temporary bunds / gussets. The site will be issued with a spill kit suitable for the size of the site and the Site Manager and Senior Operative will be trained in its use. A used spill kit will be safely disposed of as Hazardous Waste. Waste collections and material deliveries will avoid peak times where possible to reduce congestion around the site.

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Temporary Works

Temporary works are present on all construction projects and must be properly designed, installed and managed throughout the project duration.

When H&P are appointed as Principal Contractor, we will appoint a competent Temporary Works Coordinator and Temporary Works Supervisor.

H&P will employ the services of competent contractors to design and construct temporary works on our behalf. All temporary works must be documented on the Temporary Works Register and be inspected at the required frequency as per BS 5975 – Code of Practice for Temporary Works Procedures.

The Temporary Works Register will remain a live document throughout the project and will be maintained by the Site Manager as Temporary Works Supervisor in conjunction with the Temporary Works Coordinator.

Task Lighting

At all stages of the project H&P will provide sufficient lighting, both internally and externally to ensure safe access and egress to the work areas and a suitable level of lighting within the work area. Task lighting within the work area, where required, will be in the form of Festoon Lighting, routed above head height to minimise the risk of slips and trips. These will be 110v.

Where generators are used, they will be sited in a well-ventilated area away from operatives so as not to affect them by engine noise / emissions.

Where it is not possible to hang lighting from above, tripod lighting or similar will be used. All emergency escape routes will have sufficient lighting and will not be blocked by any obstructions.

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3.2 HEALTH RISKS

The Removal Of Asbestos An Asbestos Management Survey has been completed that identified no asbestos within the existing building. Should we encounter material that we suspect may be an ACM, work is to cease immediately, and the Site Manager informed. Should asbestos removal be required, this must only be carried out by a competent and suitably licensed Asbestos Removal Contractor. Details of the completion, removal and disposal of ACMs, together with records of the air monitoring and reoccupation certification are to be recorded in the project Health & Safety file. All operatives who are likely to come into contact with ACMs, during the course of their normal working day must have completed Asbestos Awareness training.
Dealing With Contaminated Land Ground investigation has been completed and has not identified any contaminated soils. Should operatives discover suspected contamination, they will stop work and inform the Site Manager immediately.
Manual Handling The Site Manager is trained in the basics of manual handling and will ensure mechanical aids are utilised wherever possible to reduce the risk of musculoskeletal injuries arising from manual handling.
Use Of Hazardous Substances, Particularly Where There Is A Need For Health Monitoring There are no known existing health hazards on the site, however the construction process will involve dust, noise, cement, fumes, and risk of dermatitis, leptospirosis and use of some chemicals. Dust will be generated but kept to a minimum by damping down of areas during dry and windy conditions. Areas of cutting of materials by use of a disc cutter / saw will require water to be used as a suppressant. Suitable Respiratory Protection Equipment (dust masks) must be provided by the employer, as determined by the Risk Assessment for the task. If cement is to be used, this will be risk assessed and information on hazards given to the operatives during the briefing of their RAMS. A Hazardous Materials Register along with relevant COSHH Assessments / MSDS' will be with the Site Manager for any chemicals brought / stored on the site. Fumes from plant will be visually monitored daily and if seen to be visually excessive (clouds of fume etc) the plant will be taken out of use. Equipment, such as generators, will be fenced off by solid panels if noise becomes an issue. All plant will be properly maintained and repaired when necessary to reduce noise and exhaust fumes.

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Contact with substances, which interfere with normal skin physiology, can cause dermatitis or other skin diseases. Hobson & Porter will ensure the workplace is clean with good hygiene conditions. Skin Care Centres will be installed within the welfare facilities containing Pre-Work Barrier Cream, Hand Cleaners, Post Work Restore Hand Cream and Sun Cream. It is recommended these are used but it is not enforceable.

Leptospirosis or Weils disease is to be made aware to all workers on site at induction. Suitable facilities for washing will be made available.

Washing facilities will be provided and all site operatives encouraged to wash hands before eating / drinking and also before / after WC use.

Reducing Noise And Vibration

Noisy operations will be risk assessed and control measures implemented to ensure noise does not affect the health of operatives on site and does not become a nuisance to others. Operatives working where noise levels exceed 80dB will be recommended to wear hearing protection such as ear plugs or over ear defenders, although this is not mandatory. Suitable PPE must be made available by the employer, such as ear defenders and ear plugs, along with information on their use. Levels exceeding 85dB, will require assessment and reduction where possible. Where reduction is not possible, the wearing of hearing protection will be mandatory. Signage will also be erected to warn of noisy operations with access to the noisy area will be restricted.

Vibration tools will be inspected before use to estimate the levels of risk to the operator from vibration. The vibration frequency and duration exposure, working environment temperature, and individual capacity will be taken into account. The below EAV and ELV will be understood by the Site Manager and users of equipment.

Exposure limits will be reduced by job rotation or use of lower vibration equipment to ensure vibration exposure is as low as possible.

Exposure Action Value (EAV) = 2.5m/s² A (8) or 100 HSE Vibration Points.

Exposure Limit Value (ELV) = 5.0m/s² A (8) or 400 HSE Vibration Points.

When EAV (100 points) is reached Site Manager to look at job rotation in order to split the exposure between operatives where possible.

When ELV (400 points) is reached Site Manager must stop the operative and prohibit him from using any further vibrating tool for the rest of the working day.

Preference must be given to the use of low vibration tools. This is to be stated when hiring equipment.

Regular breaks from using the vibrating equipment to be taken (operative can still complete other tasks as long as it does not expose them to any vibration).

PPE (gloves) to be worn to help keep fingers / hands warm when using vibrating tools (cold hands are more susceptible to HAVS).

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Any person reporting symptoms of tingling in fingers, pain, numbness in arms or joints or ringing in the ears shall be prevented from using any further vibrating tool / noisy tool and their employer will be informed. Any H&P employee shall be put in contact with our Occupational Health provider for further assessment.

Suitable training, information and instruction shall be given to all users of HAV tools.

Work With Ionising Radiation

Not applicable on this site

Exposure To UV Radiation (From The Sun)

Where outdoor workers are identified to be at risk from UV, Hobson & Porter will provide information on the effects of UV Exposure and will ensure sun cream is available for use by any operative to give protection against sunburn. The policy of 'covering up' will be implemented and monitored by the Site Manager and advice will be given at the site induction using HSE leaflet INDG 147 'Keep Your Top On'. Operatives are required to keep tops on underneath viz-vests and ear long trousers. Shorts are not permitted.

Any Other Significant Health Risks

There is a risk of eye damage from use of laser equipment by engineers during the setting out process, in the early stages of work. All Hobson & Porter engineers' equipment will be Class 1 or 2 and equipment will only be used by trained persons. Laser use will be undertaken under a Risk Assessment.

Adjacent Activities

Granville Oils will require access to the Unit 28 Building to store plastic bottles. This will be done under agreement and permission from H&P with a procedure implemented to ensure the safety of all operatives.

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4 THE HEALTH & SAFETY FILE

4.1 CONTENT, LAYOUT AND FORMAT

The format for the Health and Safety file will be presented in Hobson & Porter's standard format, unless agreed otherwise with the Client.

The health and safety file is defined as a file appropriate to the characteristics of the project, containing relevant health and safety information to be taken into account during any subsequent project.

The file must contain information about the current project likely to be needed to ensure health and safety during any subsequent work, such as maintenance, cleaning, refurbishment or demolition. When preparing the health and safety file, information on the following should be considered for inclusion:

- (a) a brief description of the work carried out;
- (b) any hazards that have not been eliminated through the design and construction processes, and how they have been addressed (e.g. surveys or other information concerning asbestos or contaminated land);
- (c) key structural principles (e.g. bracing, sources of substantial stored energy – including pre- or post-tensioned members) and safe working loads for floors and roofs;
- (d) hazardous materials used (e.g. lead paints and special coatings);
- (e) information regarding the removal or dismantling of installed plant and equipment (e.g. any special arrangements for lifting such equipment);
- (f) health and safety information about equipment provided for cleaning or maintaining the structure;
- (g) the nature, location and markings of significant services, including underground cables; gas supply equipment; fire-fighting services etc; (h) information and as-built drawings of the building, its plant and equipment (e.g. the means of safe access to and from service voids and fire doors).

There should be enough detail to allow the likely risks to be identified and addressed by those carrying out the work. However, the level of detail should be proportionate to the risks. The file should not include things that will be of no help when planning future construction work such as pre-construction information, the construction phase plan, contractual documents, safety method statements etc. Information will be in a convenient form, clear, concise and easily understandable.

4.2 ARRANGEMENTS FOR THE COLLECTION AND GATHERING OF INFORMATION

The above information will be passed to the Principle Designer at completion of each contract phase of the project. Hobson & Porter, the Designer and other Contractors or Suppliers must provide information to effect the production of the Health and Safety file and collection of information relating to the Building Manual. Hobson & Porter will coordinate the provision of all information relevant for the Health and Safety file, from Designers, Subcontractors and Suppliers.

4.3 STORAGE OF INFORMATION

An outline of the proposed information for the Health and Safety file shall be submitted to the Principle Designer for comment in sufficient time prior to submission of the draft to the Client.

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4.4 FORMAT AND COPIES

All information should be supplied directly to the Principle Designer in:

- Written documents - Microsoft Word format and also in PDF format
- Drawings – CAD/DWF/PDF format at A3 and A1 size where possible.
- Certificates/Approvals etc – PDF format

The information will be collated and issued to the Principle Designer on an encrypted USB Stick. It can also be issued electronically via NewForma / DropBox.

5 QUALITY

Hobson & Porter has established and maintains a procedure to comply with the Quality Management System.

Hobson & Porter are registered with BSI to Standard BS EN ISO 9001:2015.

Quality records are generated through minutes of Client Progress Meetings, Contract Review meetings, Inspection and Test Results, QA Sign-Off Sheets, Product Conformity Certificates, Non-Conformance Reports and Corrective Action Plans.

Quality Procedures and QA Sign-Off forms are available on request from Hobson & Porter.

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6 ENVIRONMENTAL

Hobson & Porter are ISO 14001 accredited.

The following environmental considerations will be taken into account:

- Bird's nests, hornet and wasp nests – if these are found the Site Manager will be informed immediately.
- Care will be taken to prevent effects of the project on protected species such as bats and newts. A suitable ecology survey will be completed where required.
- Site will work under the Environmental Protection Act 1990 to control waste materials.
- No waste will be allowed to contaminate any nearby water courses, if applicable, as per the Water Resources Act 1991.
- Hobson & Porter will be aware of the possibility of wild animals, birds, bats, reptiles, amphibians, fish and wild plants that are protected by the Wildlife and Countryside Act 1981.
- Overhead cables, if seen on site, must be protected by the Traffic Management Plan, unless they are unused. These to be assessed by Hobson & Porter with guidance sought from the utility provider.
- Spillages shall be prevented wherever possible.
- Any spillages will be controlled by the use of spill kits based on site.
- The presence of invasive species such as Japanese Knotweed and Giant Hogweed will be reported to the SM and the appropriate procedure will be implemented. Invasive species I.D. sheets will be on display in the site canteen to aid operatives to identify if suspected.
- Dust will be monitored and damping down of dust producing activities, and will be used to control the activity.
- Waste management will be recorded and monitored by via BRE Smart Waste system.
- Environment Agency 24-hour hotline is: 0800 807060.
- All waste transfer / consignment notes will be kept and recorded as proof of compliance to the Environmental Protection Act 1990.

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7 STATUTORY NOTICES

A copy of Hobson & Porter's Employers Liability Insurance certificate will be displayed in the site office. The limit of this liability will be within the scope of the contract. Copies to be forwarded to the Client, on request.

All visitors to the site are required to make themselves aware of all site notices. Signage will be provided by Hobson & Porter and will be kept clear and clean at all times.

Hobson & Porter will keep all records required by the Health, Safety and Welfare Regulations for inspection at all times and will provide sufficient signage, First Aid box and Statutory Notices.

The following posters and notices will be displayed in a prominent position on site at all times:

- Health and Safety at Work Act 1974.
- Details of Emergency Services.
- Emergency fire procedures.
- First Aid signage.
- F10 Notification to the Health and Safety Executive.
- A copy of the detailed Programme for the project.
- A copy of Hobson & Porter's Employers Liability Insurance certificate.
- A copy of the Construction Phase Plan.
- Hobson & Porter Site Rules.
- Accident Book.
- First Aid Certificate.
- Plant and Equipment inspection records.
- Scaffold or Trench inspection book.
- Details of site disciplinary procedures.

8 FIRE PLAN CHECKLIST

The nominated Site Manager for this project has been trained as a Fire Marshal. The Site Manager is responsible for fire coordination, contacting the Fire Service, ensuring area has been cleared, undertaking a roll call at the Muster Point, and using a suitable fire extinguisher, if safe to do so.

The alarm will be raised by the use of the air horn with 6 blasts being sounded.

Site signing in book will be taken to the Muster Point for roll call of persons. The Management team will ensure all areas are clear, all persons have been evacuated and a sweep of the area.

The Fire Notice will be displayed in the Site Office and Mess Room.

Fire extinguishers will be serviced annually and inspected regularly.

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9 EMERGENCY PLAN

Means of evacuation from work areas will be coordinated by the Site Management and all persons will assemble at the site Muster Point. Workers at height will be supervised as they descend to ground level. Operatives in any confined space will be first point of contact to clear the area safely and be counted.

The Right-hand man on the site will be trained along with the Site Manager as a Fire Marshal. Any evacuation from the Hobson & Porter site will be coordinated with the Client. Also, if the Client plans a fire drill, the details will be passed on to the Site Manager. A main fire emergency evacuation of the building will entail the construction site being informed also.

The following will apply:

- Fire drill will be recorded once in the project
- Fire access routes will be inspected daily to ensure they are clear at all times
- Hot works will be undertaken under close supervision and a 1-hour fire watch
- Temporary building will be more than 10 metres from new/existing buildings
- No smoking on the site unless in a designated area

10 APPENDICES

Appendix 1	Site Safety induction Form
Appendix 2	First Aid Arrangements
Appendix 3	Hospital Directions
Appendix 4	Fire Emergency Details
Appendix 5	
Appendix 6	
Appendix 7	

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APPENDIX 1 – SITE SAFETY INDUCTION

QA-SM-T3-SMT04	Hobson & Porter Site Safety Induction	
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Project Name	Granville Oils			Project Number	M20055
Project Address	Goldthorpe Industrial Estate, Rotherham, S63 9BL			Induction No	
PERSONAL DETAILS					
Name			Date		
Nationality			English Speaking	YES/NO (Delete as applicable)	
Employed by			Home Address		
Date of Birth					
Next of Kin					
Contact No					
Any medical conditions that may affect your work					
Any current medication that may affect your work					
CSCS details or other Skills Cards (attach photocopy of card details to this induction checklist)			Card Number		Card Expiry Date
Card Category i.e. labourer, supervisor, manager etc					
CONFIRMATION OF INDUCTION CARRIED OUT					
Project Information					Tick
Project scope, site layout, boundaries, security and notice boards.					
Site hours of work, restrictions.					
Site access / egress, registration and parking procedures.					
Welfare facilities on site, canteen, toilet, drying room/seating.					
Site Specific Information (See enclosed sheet).					
Actions in the event of accidents and reporting procedures, First Aid facilities / First Aider.					
Methods of consultation on the project, briefings, meetings and procedure for reporting unsafe acts and Near Misses that require attention.					
Site Procedures, Permits to Work, restricted areas etc (A H&P permit must be in place prior to the use of steps or ladders on site).					
Housekeeping arrangements and materials storage.					
H&P are an Associate member of the Considerate Constructors Scheme (CCS). The ethos and requirements of CCS must be adhered to on H&P sites by all operatives. More information on CCS is on display in the site office.					
Work Tasks					Tick
Have you read, understood and signed your Specific Risk Assessment and Method Statement or Work Procedure?					
Do you have the correct tools, plant and equipment to carry out your tasks safely?					
Do you require a Young Person's Risk Assessment? (Mandatory if less than 18yrs of age)					

QA-SM-T3-SMT04	Hobson & Porter Site Safety Induction	
Revision: 1.2		
		

Site Rules	Tick
Hard hat, safety boots, high visibility vests (must be in good condition), shirt/tee shirt and full length trousers to be worn at all times.	
Specific PPE to be worn appropriate to the task/activity (e.g. eye/ear protection).	
No un-authorised driving or use of plant/equipment.	
Work areas/welfare facilities to be kept clean and tidy, all waste to be placed in appropriate skips / receptacles.	
No eating, drinking or smoking (including E-Cigarettes) allowed on site except in designated areas. The drinking of Alcohol and use of Illegal Drugs is prohibited on site if you are suspected of being under the influence of Alcohol/Drugs you will be asked to leave site.	
Safe use of scaffolding, no moving of ladders or altering of scaffolds under any circumstances.	
Site specific rules and specific procedures have been read and understood.	
Personal responsibilities, conduct / disciplinary measures. How to raise confidential issues.	
White, Yellow and Red Card Disciplinary System explained and understood.	
Mobile phones must not be used on site unless you are in the welfare facilities or in case of emergency.	
Site Specific -	
Site Specific -	
Fire Procedures	Tick
Fire/Emergency precautions on site, including escape routes, assembly points and equipment.	
Aware of the project fire plan how to raise the alarm and who to inform in case of a fire.	
No hot works to be carried out without specific permit issued by the site manager.	
No activity which produces sparks of any type to be carried out without a permit issued by the site manager.	
Aware of the correct use and location of fire-fighting equipment.	
Environmental Procedures	Tick
Spillage procedure / location of spill kit.	
Waste disposal methods on site and in the welfare facility.	
Reduction of Noise / Dust / Light / Vibration.	
Reporting of environmental incidents or concerns.	
Environmental considerations that are specific to this site: (Site Manager To List).	

REMEMBER IF IN DOUBT ASK! DO NOT PUT YOURSELF OR OTHERS AT RISK

I have been instructed on safety requirements as identified by the above and agree to abide by these at all times.
 I acknowledge my legal duty under Section 7 of the Health and Safety at Work Act 1974 to take care of myself and others
 and to co-operate with any arrangements made in the interests of Health and Safety.

Signature of Inductee		Job Title	
Company Name		Date	
Inducted by Trainer Signature		Date	

THE DATA COLLECTED IN THIS FORM WILL ONLY BE USED AND STORED FOR INDUCTION, ACCIDENT OR INCIDENT INVESTIGATION WITHIN HOBSON & PORTER

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tackling modern slavery in UK supply chains

Are you being forced to work when you don't want to?
Do you have to pay someone money to give you work?
Are you being forced to live in accommodation against your will?
Is someone controlling your identity documents or bank account?
Is someone threatening or intimidating you or your family?



શું તમને કામ કરવા માટે દબાણ કરવામાં આવી રહી છે જ્યારે તમે નથી કરવા માંગતા?
શું તમે ખરેખર કામ મેડવવા કોઈને પૈસા ચૂકવવા પડે છે?
તમે તમારા ઇચ્છા વરિદ્ધ આવાસ રહેવા માટે ફરજ પાડવામાં આવી રહી છે?
કોઈ તમારા ઓળખ દસ્તાવેજો અથવા બેંક એકાઉન્ટ નયિત્રતિ કરે છે?
શું કોઈ તમને યા તમારા પરવાર ને ધમકાવે અથવા ડરાવે છે?



क्या आपको काम करने के लिए मजबूर किया जा रहा है जबकि आपनहीं करना चाहते हैं?
क्या आपको काम पाने के लिए किसी को पैसे का भुगतान करना पड़ता है?
आपको अपनी मर्जी के खतिाफ आवास में रहने के लिए मजबूर किया जा रहा?
क्या कोई आपके पहचान दस्तावेजों या बैंक खाते को नयित्रति कर रहा है?
क्या कोई आपको या आपके परवािर को धमका रहा है या डरा रहा है?

YES? હા? હાँ?

GET HELP! મદદ લયો! मदद लें!



Tell a trusted manager or worker representative or call



Report it to the Gangmasters Licensing Authority on 0800 432 0804 or Modern Slavery Helpline on 0800 0121 700 or at <https://modernslavery.co.uk/contact.html>.
Call the Police in an emergency on 999, or 101 if it is not urgent.



For personal help and support if you are a victim - Call Migrant Help on 07766 668781 or the Salvation Army on 0300 303 8151.

www.stronger2gether.org

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tackling hidden labour exploitation

Are you being forced to work when you don't want to?
Do you have to pay someone money to give you work?
Are you being forced to live in accommodation against your will?
Is someone controlling your identity documents or bank account?
Is someone threatening or intimidating you or your family?



Az akarata ellenére kényszerítik-e arra, hogy dolgozzon?
Kell-e külön arra fizetnie, hogy munkához jusson?

Az akarata ellenére kényszerítik-e arra, hogy egy megadott helyen éljen?
Van-e valaki, aki az Ön személyazonossága igazolására szolgáló dokumentumát
kézben tartja vagy hozzáférése van az Ön bankszámlájához?
Van-e olyan, aki Önt vagy a családját fenyegeti vagy megfélemlíti?



Sunteți forțați să lucrați în pofida voinței dvs?
Sunteți nevoiți să plătiți pe cineva pentru ca să vă dea să lucrați?
Sunteți obligați să trăiți într-o anumită locuință împotriva voinței dvs?
Vă țin sub control cineva documentele de identitate sau conturile bancare?
Vă amenință sau vă intimidează cineva pe dvs sau pe familia dvs ?



A po ju detyron dikush të punoni kundra dëshirës tuaj?
A ju duhet të paguani dikë për t'ju dhënë punë?
A jeni duke u detyruar të jetoni në një vëndbanim kundër vullnetit tuaj?
A është dikush nën kontrollin e dokumenteve tuaja të identitetit apo llogarisë tuaj bankare?
A po ju kërcënon ose frikëson dikush ju apo familjen tuaj?

YES? IGEN? DA? PO?

GET HELP! KÉRJEN SEGÍTSÉGET! OBȚINEȚI AJUTOR! KËRKONI NDIHMË!



Tell a trusted manager or worker representative



Report it to the Gangmasters Licensing Authority on 0800 432 0804 or Modern Slavery Helpline on 0800 0121 700 or at <https://modernslavery.co.uk/contact.html>.
Call the Police in an emergency on 999, or 101 if it is not urgent.



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Vai jūs spiež strādāt, kad jūs negribat to darīt?
Vai jums kādam jāmaksā nauda, lai jums dotu darbu?
Vai jūs spiež dzīvot mājvietā pret jūsu gribu?
Vai kāds kontrolē jūsu personas dokumentus vai bankas kontu?
Vai kāds draud jūsu ģimenei vai to iebiedē?



Da li vas prisiljavaju da radite?
Da li ste nekome platili da vam obezbedi posao?
Da li su vas prisilno smestili tu gde živate?
Da li neko kontrolise vaše ID papire ili Bankovne račune?
Da li neko preti bezbednosti vas ili vaše porodice?



你被强迫工作的时候，你不想？
你必须支付一个人的钱给你的工作？
你被迫住在违背自己的意愿住宿？
被别人控制你的身份证明文件或银行帐户？
就是有人威胁或恐吓你或你的家人吗？

YES? JĀ? DA? 是吗？

GET HELP! SAŅEMIET PALĪDZĪBU! POTRAŽITE POMOČ! 获得帮助!



Tell a trusted manager or worker representative



Report it to the Gangmasters Licensing Authority on 0800 432 0804 or Modern Slavery Helpline on 0800 0121 700 or at <https://modernslavery.co.uk/contact.html>.
Call the Police in an emergency on 999, or 101 if it is not urgent.



For personal help and support if you are a victim - Call Migrant Help on 07766 668781 or the Salvation Army on 0300 303 8151.

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HELP REDUCE EXPLOITATION
POMÓŻ NAM WALCZYĆ Z WYZYSKIEM
PADĖKITE SUMAŽINTI ŽMONIŲ
IŠNAUDOJIMĄ
ПОМОГИТЕ УМЕНЬШИТЬ
ЭКСПЛУАТАЦИЮ

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tackling hidden labour exploitation



We need your help to reduce the exploitation of migrant workers by criminal gangs and abusive individuals.

1. Are you being forced to work when you don't want to?
2. Do you have to pay someone money to give you work?
3. Are you being forced to live in accommodation against your will?
4. Is someone controlling your identity documents or bank account?
5. Is someone threatening or intimidating you or your family?

If you answer YES to any of these questions, tell a trusted manager, worker representative and:

- Report it to the Gangmasters Licensing Authority on 0800 432 0804 or Modern Slavery Helpline on 0800 0121 700 or at <https://modernslavery.co.uk/contact.html>.
- Call the Police in an emergency on 999, or 101 if it is not urgent.

For more information visit www.stronger2gether.org



Potrzebujemy Twojej pomocy, aby walczyć z wyzyskiwaniem pracowników zza granicy przez gangi i osoby postępujące w podobnie niedopuszczalny sposób.

1. Czy jesteś zmuszany/ zmuszana do pracy wtedy, kiedy tego nie chcesz?
2. Czy musisz płacić komuś w zamian za otrzymanie pracy?
3. Czy jesteś zmuszany/ zmuszana do mieszkania w lokalu wbrew swojej woli?
4. Czy ktoś ma kontrolę nad Twoimi dokumentami identyfikacyjnymi lub rachunkiem w banku?
5. Czy ktoś grozi Tobie lub Twojej rodzinie?

Jeżeli odpowiedziałeś/odpowiedziałaś TAK na którekolwiek z powyższych pytań, powiedz o tym zaufanemu managerowi lub przedstawicielowi pracowników oraz:

- Zgłoś to do Gangmaster Licensing Authority pod numer 0800 432 0804 lub do Modern slavery Helpline pod numer 0800 0121 700 lub na stronie internetowej <https://modernslavery.co.uk/contact.html>.
- W nagłych przypadkach zadzwoń na Policję pod numer 999, w przypadkach nie wymagających nagłego przybycia Policji zadzwoń pod 101.

Więcej informacji znajdziesz na stronie internetowej www.stronger2gether.org



Mums reikia jūsų pagalbos, kad sumažintume migrantų darbuotojų išnaudojimą, kurį vykdo nusikalstamos grupuotės ir piktavaliai asmenys.

1. Ar jus verčia dirbti per prievartą?
2. Ar privalote duoti kam nors pinigų, kad parūpintų jums darbo?
3. Ar esate priversti gyventi nurodytose patalpose prieš savo valią?
4. Ar kas nors kontroliuoja jūsų tapatybės dokumentus ar banko sąskaitą?
5. Ar kas nors grasina arba gąsdina jus ar jūsų šeimą?

Jeigu atsakėte TAIP bent į vieną klausimą, pasakykite apie savo situaciją vadovui darbe arba darbuotojų atstovui.

- Pranešti apie tai įdarbintojų licencijas išduodančiai institucijai numeriu 0800 432 0804 arba šiuolaikinės vergovės pagalbos linijai numeriu 0800 0121 700 arba bent internetiniame puslapyje <https://modernslavery.co.uk/contact.html>.
- Iškviesti policiją skubiu atveju numeriu 999, arba 101 jei tai nėra skubu.

Daugiau informacijos rasite : www.stronger2gether.org



Нам нужна ваша помощь, чтобы уменьшить эксплуатация трудящихся-мигрантов преступными группировками и оскорбительные лиц.

1. Вы вынуждены работать, когда вы не хотите?(против вашего хотения)
2. Вы вынуждены платить кому-то деньги чтоб получить работу?
3. Вы вынуждены жить в жилье против вашей воли?
4. Кто-то контролирует ваши документы, удостоверяющие личность или счет в банке?
5. Кто-то угрожает или запугивает вам или вашей семьи?

Если вы ответили утвердительно на любой из этих вопросов, скажите доверенного менеджера или работника и представителя и:

- Сообщите бригадиру лицензирующих органов по номеру 0800 432 0804 или по горячей линии современного рабства по номеру 0800 0121 700 или <https://modernslavery.co.uk/contact.html>.
- Звоните в полицию по номеру 999, в случае чрезвычайной ситуации, или 101 если это не срочно.

Дополнительная информация доступна на сайте www.stronger2gether.org

ПОМОЖТЕ ЗАБРАНИТИ ЗНЕУЖИВАНИЕ
ПОМОГНЕТЕ ЗА ОГРАНИЧАВАНЕ НА
ЕКСПЛОАТАЦИЯТА
PALĪDZIET MAZINĀT EKSPLOATĀCIJU
SPRIJINIŅĒ LA REDUCEREA
EXPLOATĂRII

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Potrebuje vaše pomoc, aby sme zastavili zneužívanie migrujúcich pracovníkov kriminálnymi skupinami alebo násilným jednotlivcom.

1. Ste násilím prinútený pracovať?
2. Musíte niekomu platiť, aby vám dal prácu?
3. Ste nútený žiť v danom ubytovaní proti vlastnej vôli?
4. Kontroluje niekto vaše osobné údaje alebo bankový účet?
5. Vyhráža sa alebo zbraňuje vás alebo vašu rodinu niekto?

Ak vaša odpoveď bola ÁNO na niektorú z otázok, obráťte sa na dôveryhodnú nadriadenú autoritu alebo kontaktnú osobu.

• Oznamte to na Gangmasters Licencing Authority (licenčný organ gangmasters) na číslo 0800 432 0804 alebo na Modern Slavery Helpline (linka moderného otroctva) na číslo 0800 0121 700 alebo na <https://modernslavery.co.uk/contact.html>.

• V prípade nudzovej situácie prosím volajte Políciu na 999, alebo 101 ak to nie je nudzova situacia.

Taktiež nájdete informácie na webovej stránke www.stronger2gether.org



Нуждаем се от Вашата помощ за ограничаване на експлоатацията на работници-имигранти от страна на криминални групи и лица, които печелят от злоупотреби.

1. Принуждават ли Ви да работите против волята Ви?
2. Налага ли се да плащате на някого, за да Ви осигури работа?
3. Принуждават ли Ви да живеете на определено място?
4. Има ли някой, който контролира документите Ви за самоличност или банковата Ви сметка?
5. Има ли някой, който заплашва Вас или семейството Ви?

Ако отговорът на някой от изброените по-горе въпроси е ДА, обърнете се към доверен ръководител или представител на работниците.

• Уведомете Агенцията за лицензиране на фирми-посредници за набиране на работници на тел. 0800 432 0804 или се свържете с Комисията за борба с трафика на хора на горещата им линия 0800 0121 700 или на тяхната интернет страница: <https://modernslavery.co.uk/contact.html>.

• Обърнете се към полицията на телефон 999 за спешни случаи или на телефон 101 за не-спешни случаи.

За повече информация посетете www.stronger2gether.org



Mums nepieciešama jūsu palīdzība, lai mazinātu migrantu strādnieku ekspluatāciju, kuru veic kriminālas bandas un vardarbīgi indivīdi.

1. Vai jūs spiež strādāt, kad jūs negribat to darīt?
2. Vai jums kādam jāmaksā nauda, lai jums dotu darbu?
3. Vai jūs spiež dzīvot mājvietā pret jūsu gribu?
4. Vai kāds kontrolē jūsu personas dokumentus vai bankas kontu?
5. Vai kāds draud jūsu ģimenei vai to iebiedē?

Ja atbildējāt apstiprinoši uz jebkuru no šiem jautājumiem, pastāstiet par to uzticamam darba vadītājam vai strādājoši pārstāvim un:

• Ziņojiet Vidutāju licencēšanas iestādei uz 0800 432 0804 vai arī Mūsdienu Paverdzināšanas palīdzības dienestam uz 0800 0121 700 kā arī <https://modernslavery.co.uk/contact.html>.

• Ārkārtas situācijā zvaniet uz 999, vai arī 101 ja tas nav steidzami.

Iai saņemtu sīkāku informāciju, apmeklējiet www.stronger2gether.org



Avem nevoie de ajutorul dvs pentru a reduce exploatarea muncitorilor migranți de bandele criminale și de persoanele fizice abuzive.

1. Sunteți forțați să lucrați în pofida voinței dvs?
2. Sunteți nevoiți să plătiți pe cineva pentru ca să vă dea să lucrați?
3. Sunteți obligați să trăiți într-o anumită locuință împotriva voinței dvs?
4. Vă ține sub control cineva documentele de identitate sau conturile bancare?
5. Vă amenință sau vă intimidează cineva pe dvs sau pe familia dvs ?

Dacă răspunsul dvs este DA la oricare dintre aceste întrebări, spuneti unui manager sau reprezentant/ lucrător de încredere și:

• Raportați-l la organizația Gangmaster Licensing Authority la numărul 0800 432 0804 sau la Linia de Asistență Telefonică a Sclaviei Moderne Modern Slavery Helpline la numărul 0800 0121 700 sau la <https://modernslavery.co.uk/contact.html>.

• Chemați Poliția în caz de urgență la numărul 999, sau la 101 dacă nu este urgent.

Pentru mai multe informații vizitați www.stronger2gether.org

QA Document	Construction Phase Plan	
QA-HS-T3-CCP01		
Revision		
1.6		

Project No	M20055
Project Name:	Granville Oil & Chemicals Ltd
Revision:	1.0

APPENDIX 2 – FIRST AID ARRANGEMENTS



FIRST AID ARRANGEMENTS



Site Location	Granville Oils, Goldthorpe Ind Estate, S63 9BL
Location of First Aid Boxes	SITE MANAGERS OFFICE
The Qualified First Aider(s) for this Contract is/are	COLIN KETTLEWOOD
<i>Provided he/she is available, the appointed person will decide whether to call an ambulance, send the injured person to hospital or to a qualified First Aider for treatment</i>	
To Call an Ambulance	DIAL 999
<i>Give the name of the company and location of the site. State the type of accident and injury and how many are injured. If necessary, give access route and arrange to meet the ambulance</i>	
The Nearest Local Accident & Emergency (A&E) Hospital Is	Barnsley Hospital Gawber Road Barnsley Yorkshire S75 2EP 01226 730000
<i>Less serious injured people may be taken directly to hospital, but the Site First Aider must be notified</i>	
The Nearest General Hospital Is	Montagu Hospital Adwick Road Mexborough S64 0AZ 01709 585171
The Nearest Minor Injuries Unit Is	Montagu Hospital Adwick Road Mexborough S64 0AZ 01709 585171
Location of Nearest Defibrillator (AED)	ON SITE

QA Document	Construction Phase Plan	
QA-HS-T3-CCP01		
Revision		
1.6		

Project No	M20055
Project Name:	Granville Oil & Chemicals Ltd
Revision:	1.0

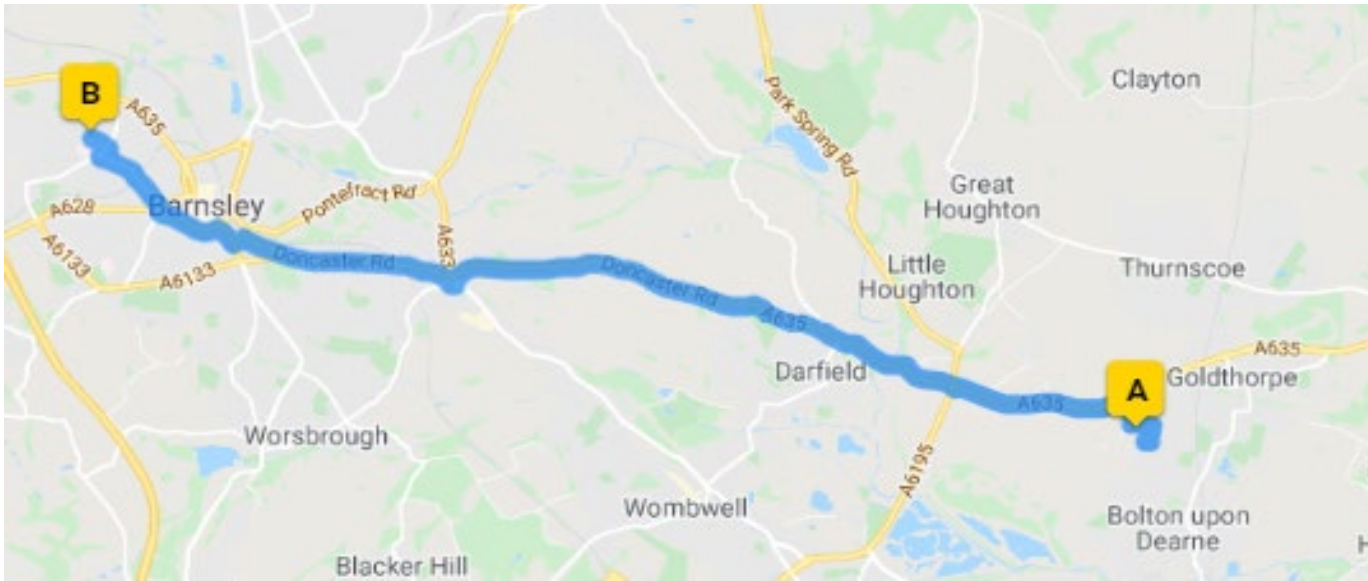
APPENDIX 3 – HOSPITAL DIRECTIONS



ACCIDENT & EMERGENCY (A&E) DIRECTIONS



Barnsley Hospital – S75 2EP



From: Goldthorpe, Rotherham S63 9BL, UK
To: Gawber Rd, Barnsley S75 2EP, UK

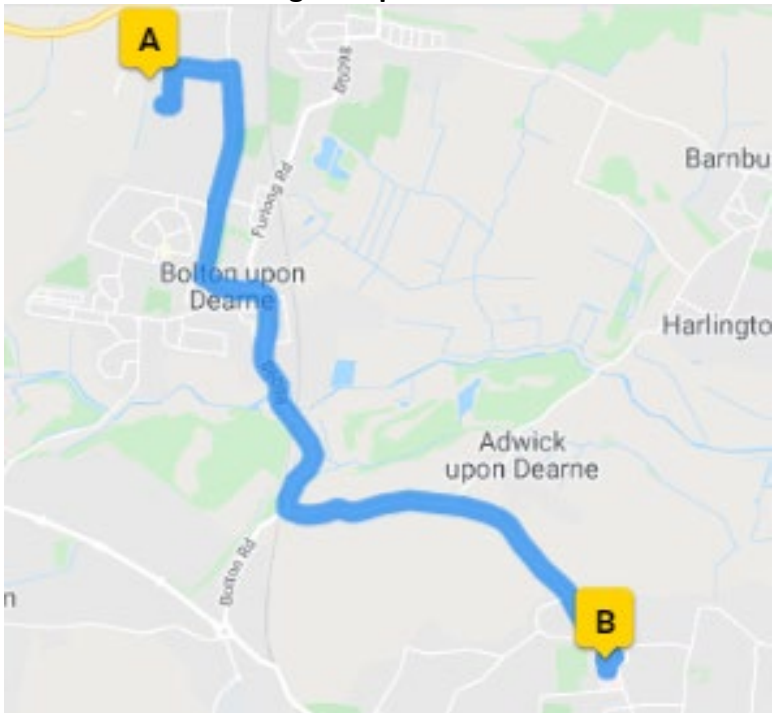
Distance	Directions		
Start:	Goldthorpe, Rotherham S63 9BL, UK	1.6	Turn right onto Sheffield Rd/A61
0.0	Head east toward Commercial Rd	0.1	At the roundabout, take the 1st exit onto West Way/A628
0.0	Turn left onto Commercial Rd		
0.1	Turn left to stay on Commercial Rd	0.4	At Townend Roundabout , take the 3rd exit onto Summer Ln
0.1	Continue onto Dudley Dr	0.7	Turn right onto Pogmoor Rd
0.2	At the roundabout, take the 1st exit onto A6	0.1	Turn left onto Gawber Rd
		0.1	Arrive: Gawber Rd, Barnsley S75 2EP, UK
Section time: 21 mins 21 s, Total time: 21 mins 21 s			
1.2	At Cathill Roundabout , take the 2nd exit onto Doncaster Rd/A635 Continue to follow A635		
3.8	At Stairfoot Roundabout , take the 3rd exit onto Doncaster Rd/A635 Continue to follow A635		



DIRECTIONS TO NEAREST MINOR INJURIES UNIT (MIU)



Montagu Hospital – S64 0AZ



From: Goldthorpe, Rotherham S63 9BL, UK
To: Adwick Rd, Mexborough S64 0AZ, UK

Distance	Directions
Start:	Goldthorpe, Rotherham S63 9BL, UK
0.0	Head east toward Commercial Rd
0.0	Turn left onto Commercial Rd
0.1	Turn right to stay on Commercial Rd
0.2	Turn right onto Highgate Ln
0.5	Continue onto Thurnscoe Rd
0.2	At the roundabout, take the 1st exit onto Station Rd
0.2	Turn right onto Station Rd/B6098 Continue to follow B6098
0.8	At the roundabout, take the 1st exit onto Sticking Ln
0.6	Continue onto Adwick Rd
0.8	Turn right
0.0	Turn left Destination will be on the right
0.0	Arrive: Adwick Rd, Mexborough S64 0AZ, UK
Section time: 8 mins 21 s, Total time: 8 mins 21 s	



ACCIDENT & EMERGENCY (A&E)
DIRECTIONS



QA Document	Construction Phase Plan	
QA-HS-T3-CCP01		
Revision		
1.6		

Project No	M20055
Project Name:	Granville Oil & Chemicals Ltd
Revision:	1.0

APPENDIX 4 – FIRE EMERGENCY DETAILS

FIRE ACTION

Any person discovering fire should

- 1 Sound the nearest alarm point and evacuate the area**
- 2 DIAL 999** to call the Fire Brigade
- 3 Attack the Fire, if possible, using the appliances provided**

On hearing the alarm

- 4 Leave the site by the nearest exit**
- 5 Assemble at the FIRE ASSEMBLY POINT located at**

SITE COMPOUND

DO NOT TAKE RISKS

**DO NOT RETURN TO THE SITE FOR ANY REASON
UNLESS AUTHORISED TO DO SO**

QA Document	Construction Phase Plan	
QA-HS-T3-CCP01		
Revision		
1.6		

Project No	M20055
Project Name:	Granville Oil & Chemicals Ltd
Revision:	1.0

APPENDIX 5 – Existing Services

Maps by email Plant Information Reply



IMPORTANT WARNING

Information regarding the location of BT apparatus is given for your assistance and is intended for general guidance only. No guarantee is given of its accuracy.

It should not be relied upon in the event of excavations or other works being made near to BT apparatus which may exist at various depths and may deviate from the marked route.



openreach

CLICK BEFORE YOU DIG

FOR PROFESSIONAL FREE ON SITE ASSISTANCE PRIOR TO COMMENCEMENT OF EXCAVATION WORKS INCLUDING LOCATE AND MARKING SERVICE

email cbyd@openreach.co.uk

ADVANCE NOTICE REQUIRED
(Office hours: Monday - Friday 08.00 to 17.00)
www.openreach.co.uk/cbyd

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KEY TO BT SYMBOLS

	Planned	Live	Change Of State	+	Hatchings	
PCP			Split Coupling	×	Built	
Pole			Duct Tee	▲	Planned	
Box			Building		Inferred	
Manhole			Kiosk		Duct	
Cabinet			Other proposed plant is shown using dashed lines. BT Symbols not listed above may be disregarded. Existing BT Plant may not be recorded. Information valid at time of preparation. Maps are only valid for 90 days after the date of publication.			
	Pending Add	In Place	Pending Remove	Not In Use		
Power Cable						
Power Duct				N/A		

BT Ref : PYY12015B

Map Reference : (centre) SE4492403261

Easting/Northing : (centre) 444924,403261

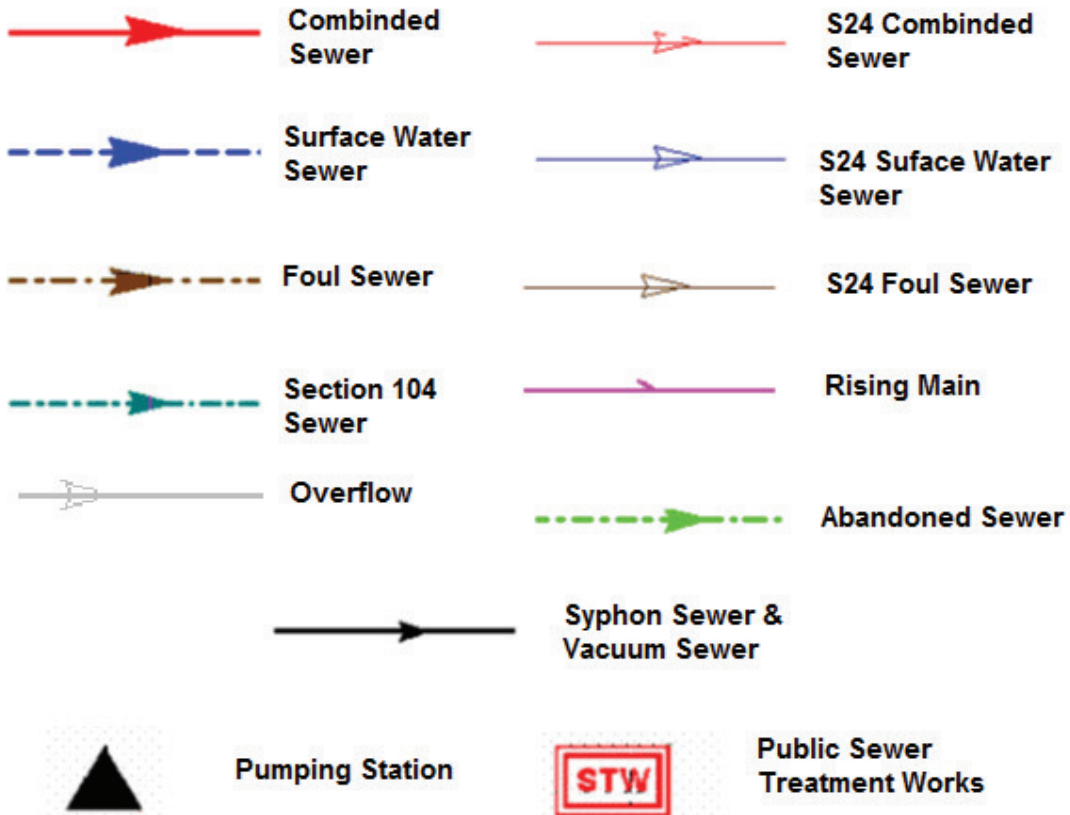
Issued : 20/12/2018 12:01:20

WARNING: IF PLANNED WORKS FALL INSIDE HATCHED AREA IT IS ESSENTIAL BEFORE PROCEEDING THAT YOU CONTACT THE NATIONAL NOTICE HANDLING CENTRE. PLEASE SEND E-MAIL TO: nnhc@openreach.co.uk

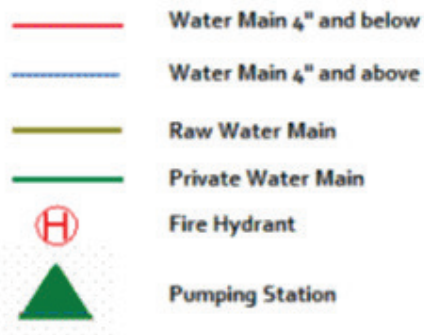
Property Identifier

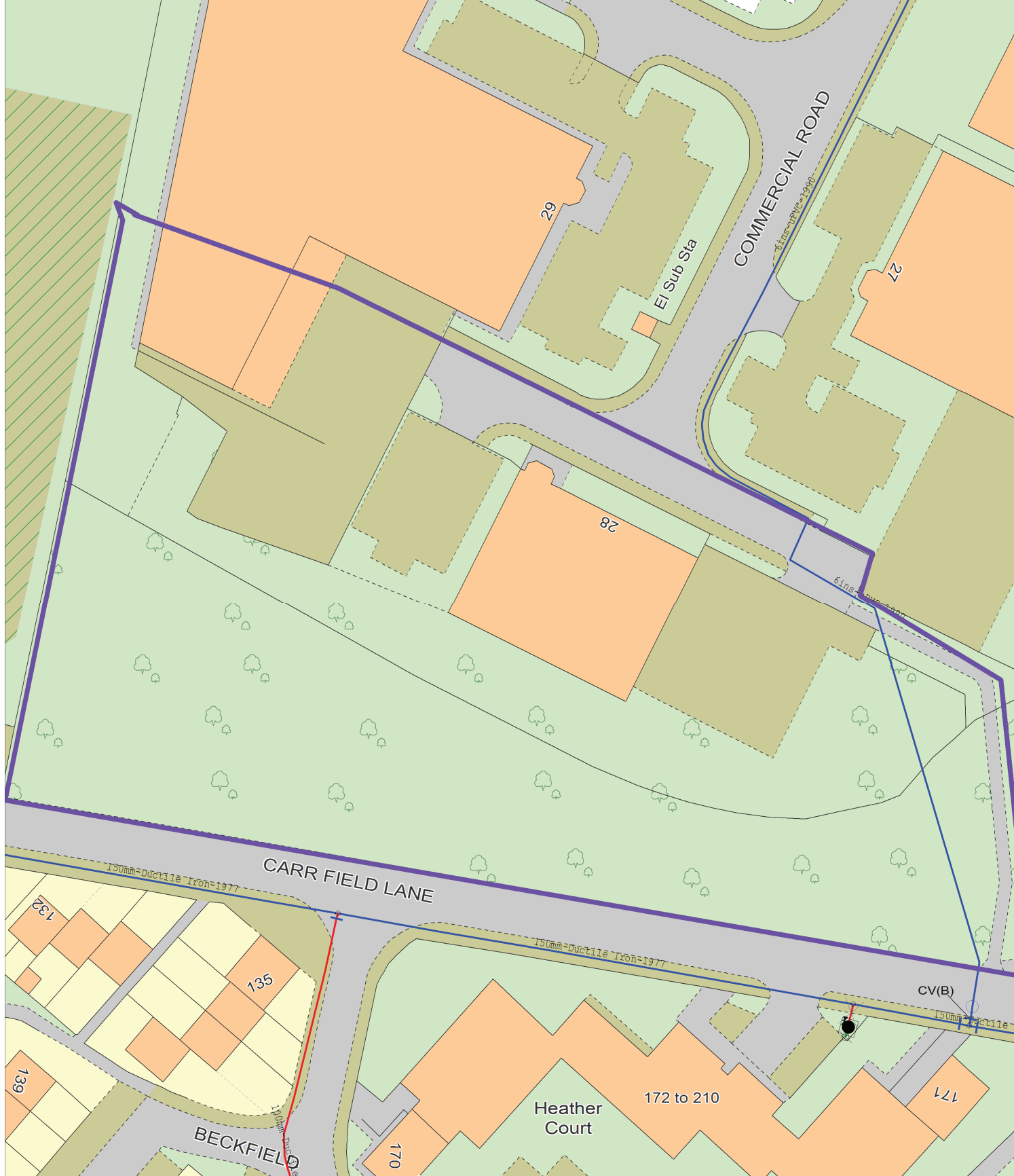


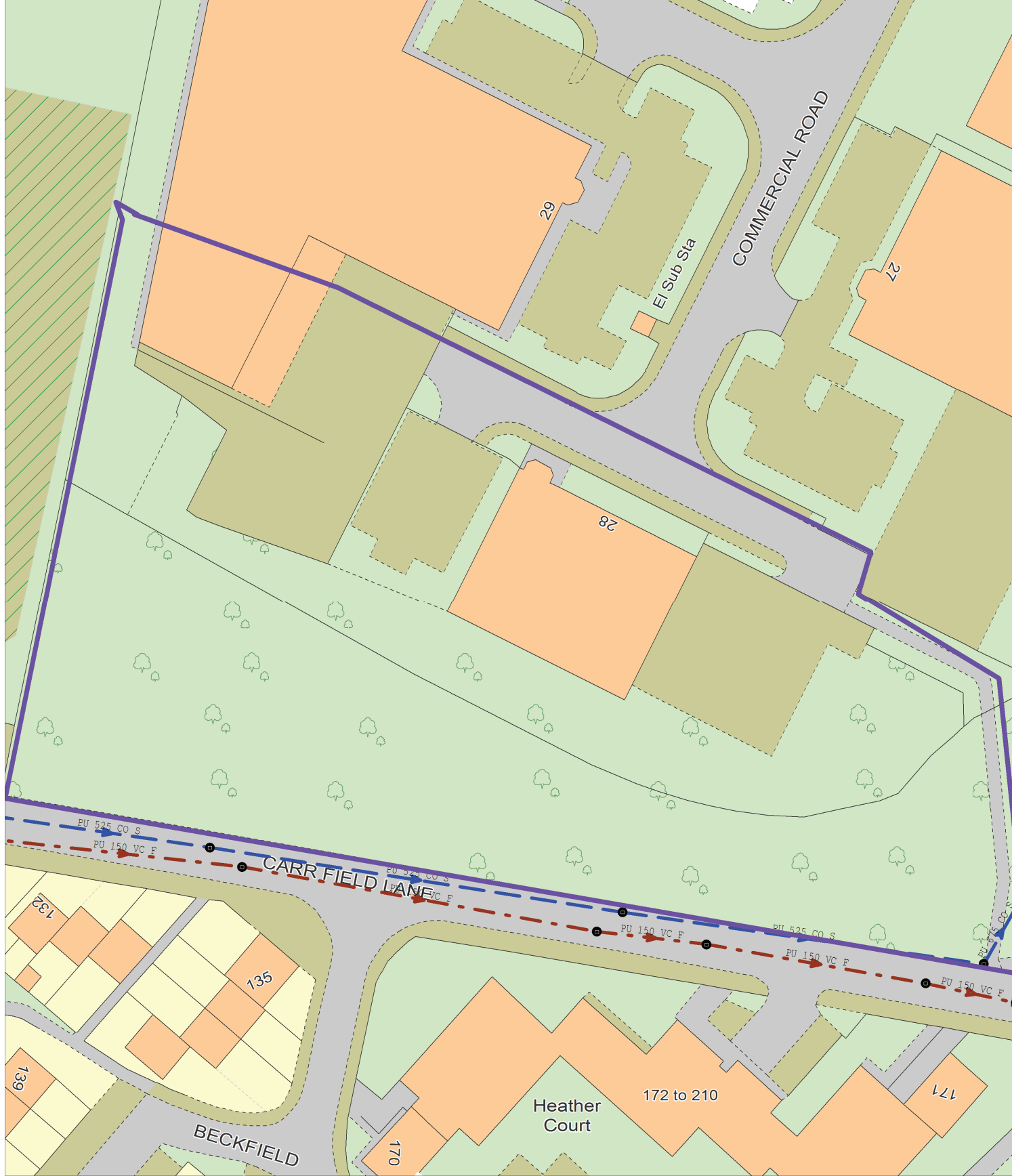
Sewer Legend



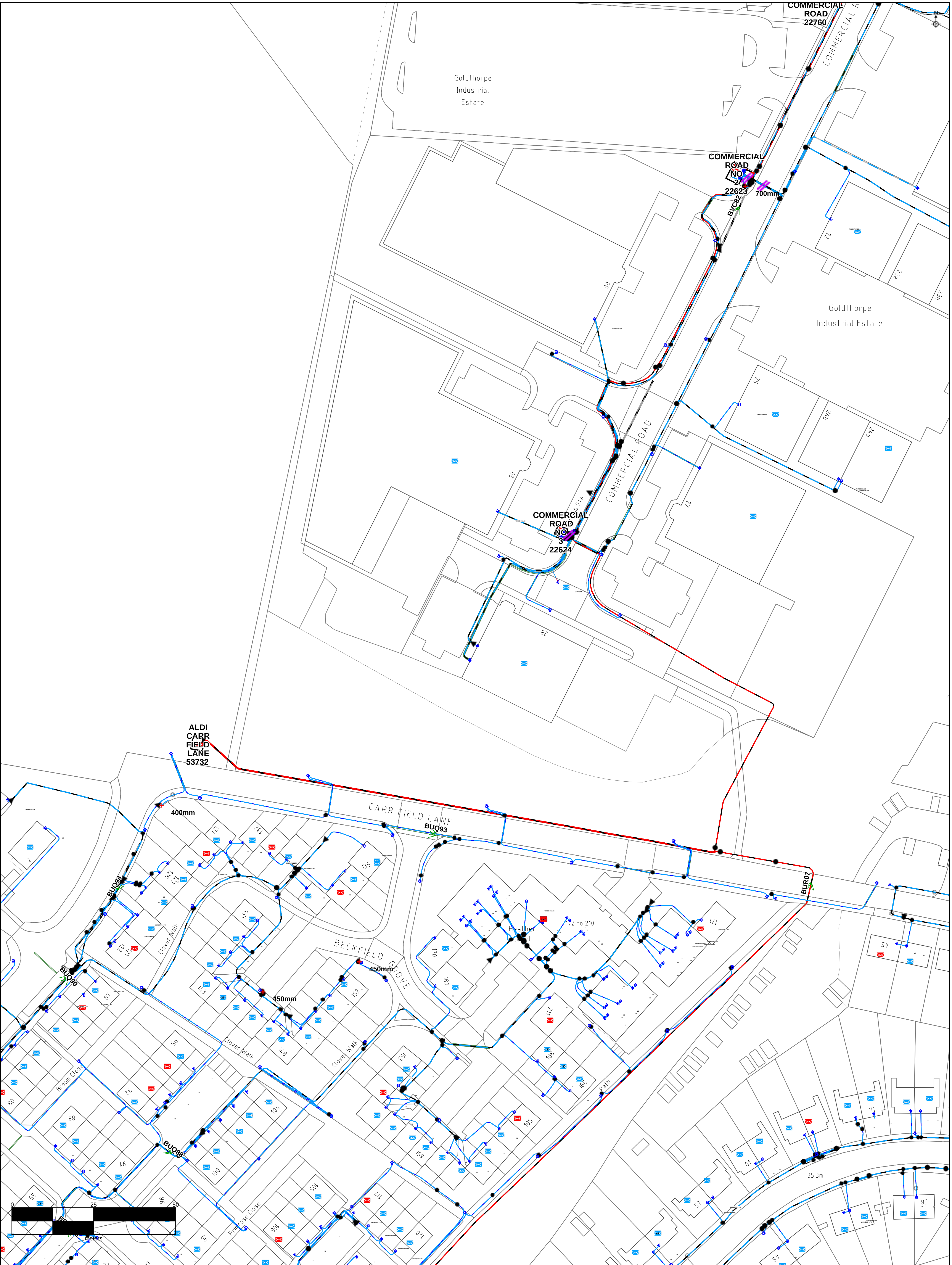
Water Legend







Public Waste Water Network 20/12/2018 12:55:58 OS Grid Coordinates: 444851 : 403160 Map Name : SE4403SE svcGISSafeMo



Call Centre Phone Numbers: If the area is located in: North East call 0800 668877, Yorkshire or North Lincs call 0800 375675.

Northern Powergrid Holdings Company
The position of our equipment is shown on the plan as accurately as possible. It may have changed since the plan was produced. Therefore the position of our equipment and those services which may not be shown should be established on site. Electricity cables not owned by Northern Powergrid Holdings Company may be laid in this area and may not be shown on this plan. Where private cables are shown, the information should not be regarded as accurate and should be used for guidance purposes only. In all cases, accurate information should be obtained from the owner of such cables prior to the commencement of work on site.

Reference should be made to HSE Guidance, HSG147 'Avoiding Danger from Underground Services' and G58 'Avoidance of Danger from Overhead Power Lines'.

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Version 1.1 28th Feb 2018

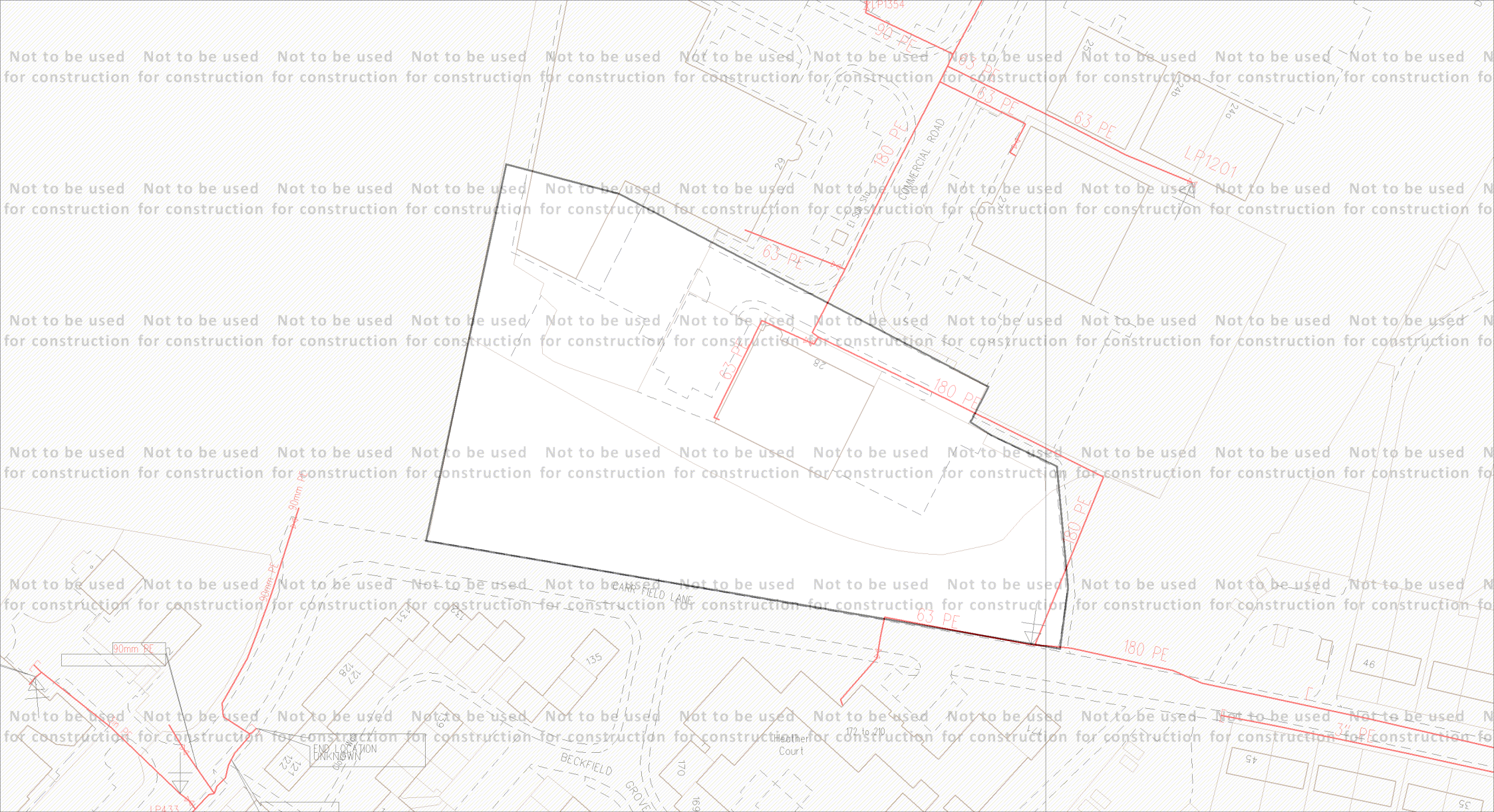
Legend:

Underground Cables:	Original Print Size A1
130kV	25kV
66kV	LV Mains
33kV	LV Service
25kV	LV Service Assumed Route
9kV	LV Service Logical Connection
Aux	
Left In Situ	
Overhead Conductors:	
130kV	25kV
66kV	LV Mains
33kV	LV Service
25kV	LV Service Assumed Route
9kV	LV Service Logical Connection
Aux	

Date Printed: 30-Dec-2018 **Scale:** 1: 500

OS Grid Reference: SE4492403261
Printed By: peter.liddle
Title:
Unit:

NORTHERN POWERGRID
MAINS RECORD



ID: EM_TE_Z1_3SWX_501444		View extent: 361m, 196m	Map not to be used for construction		Map 1 of 1 (GAS)
USER: k_Waltham	LP MAINS		This plan shows those pipes owned by Cadent Gas Limited in its role as a Licensed Gas Transporter (GT). Gas pipes owned by other GTs, or otherwise privately owned, may be present in this area. Information with regard to such pipes should be obtained from the relevant owners. The information shown on this plan is given without warranty, the accuracy thereof cannot be guaranteed. Service pipes, valves, syphons, stub connections, etc., are not shown but their presence should be anticipated. No liability of any kind whatsoever is accepted by Cadent Gas Limited or their agents, servants or contractors for any error or omission. Safe digging practices, in accordance with HS(G)47, must be used to verify and establish the actual position of mains, pipes, services and other apparatus on site before any mechanical plant is used. It is your responsibility to ensure that this information is provided to all persons (either direct labour or contractors) working for you on or near gas apparatus. The information included on this plan should not be referred to beyond a period of 28 days from the date of issue.		
DATE: 21/12/2018	MP MAINS				
DATA DATE: 20/12/2018	IP MAINS				
REF: 27988 Granville Oil	LHP MAINS				
	NHP MAINS				
MAP REF: SE4403	0m 25m Approximate scale 1:1250 on A4 Colour Landscape		MAPS Plot Server Version 1.11.0		
CENTRE: 444928, 403252					
Some examples of Plant Items:				Requested by: GGP Consult	
Valve		Depth of Cover		Syphon	
Diameter Change		Material Change		Out of Standard Service	
				This plan is reproduced from or based on the OS map by Cadent Gas Limited, with the sanction of the controller of HM Stationery Office. Crown Copyright Reserved. Ordnance Survey Licence number 100024886	