Application for a pre-planning sewerage enquiry

Taking care of your waste water:
It's part of our Blueprint for Yorkshire

YorkshireWater

Your application for a pre-planning sewerage enquiry

This form is used to supply us with the necessary level of detail we require to be able to determine if the public sewer network is capable of accepting the domestic flows from your proposed development. We will also suggest points of discharge for both foul and surface water along with required asset protection measures. Our comments will be made based on a 'desktop' study of your submission and the information we hold regarding the public sewer network. This level of enquiry is unable to conclusively determine if there is available capacity within the public sewer network to accept your proposed discharges.

What will you receive in response to your application?

Once we've received your application form, along with the correct payment, we'll aim to send you:

- Acknowledgement of the application and receipt for payment within 5 days
- Your enquiry response with corresponding extract of the public sewer map within 14 days

What information should you provide us with?

We understand your enquiry may be very early in the development cycle and therefore no information beyond that requested through this application is available. However, should you be able to provide us with further information we can address more advanced matters, such as discharge of surface water to public sewer. Advanced additional information includes:

1. Details of the previous site usage
   - Drawings/layouts
   - Details of the previous site drainage arrangements
     - Evidence of positive connection to public sewer (if applicable)
       - Drainage layouts
       - CCTV survey reports

2. Details of the proposed site usage
   - Drawings/layouts
   - Details of the proposed site drainage arrangements
     - Proposed points of connection
     - Proposed rates of discharge

3. Surface Water Disposal Hierarchy
   - Evidence that other means of disposal have been discounted prior to discharge to sewer
     - Infiltration testing/borehole logs
     - Distance to nearest watercourse

How much does it cost to process the application and how can you pay?

There's a charge of **£152 (+ VAT)** for processing your application.

You can pay either by cheque, by credit/debit card or by account invoice; please indicate your payment method below. If you wish to pay by cheque please enclose a cheque payable to 'Yorkshire Water Services Ltd' with your application. If you wish to pay by credit/debit card, we will contact you on receipt of this form to arrange to take payment over the phone. Some credit cards will incur a bank handling fee. The amount varies dependent on your Provider. If you wish to pay by account invoice note your account number below. The fee will be added to your account for the month we received the enquiry.

Your enquiry request will only be processed once payment is received.

How would you like to pay?

☐ **Cheque** ☐ **Credit/debit card** ☐ **Account Invoice**

[Account..... **][Reference for statement** .....**]**

Please send us your completed form and enclosures by post or email.

- Post: **Developer Services, Yorkshire Water Services Ltd, PO Box 52, Bradford BD3 7YD**
- Email: **technical.sewerage@yorkshirewater.co.uk**
- If you have any questions please give us a call on **0345 1 20 84 82**. Calls are recorded for monitoring purposes.

Completing your application form.

Please Complete in BLOCK CAPITALS Using Blue or Black Ink.

1. Your details

Your name .....

Your company's name.....

Your home or company address .....

..... Postcode.....

Telephone number .....

E-mail address .....

2. Details of the site

Site address.....

..... Postcode (nearest).....

Grid reference: Easting (6 figures) ☐☐☐☐☐☐ Northing (6 figures) ☐☐☐☐☐☐

Site area (ha or sq m) .....

Previous site usage: ☐ Greenfield ☐ Residential ☐ Commercial ☐ Industrial ☐ Other (please specify).....

Is the site currently connected to public sewer? ☐ Foul ☐ Surface water

If the site is brownfield and demolished, how long has the site been remediated? .....

Has a site/drainage survey been carried out? If so please provide evidence of previous drainage of the site. This will enable us to provide a more detailed answer to your enquiry.

3. Details of the proposals

Type of development (residential/commercial/industrial/mixed).....

Number of units/dwellings proposed.....

Employment population.....

Proposed peak foul flow.....

Proposed peak surface water flow.....

Proposed impermeable area .....

Trade effluent discharge.....

As a minimum enclose an O.S plan (scale 1:1250 or 1:2500) with the site clearly indicated.

If available please provide any poignant information to enable a more comprehensive response. Such as;

- Topographic survey
- Site surveys
- Proposed drawing
- Preferred drainage outfall routes and points of access

Declaration

I agree, that for the purposes of the Data Protection Act 1998, the information provided in this form and in any accompanying documents, may be held on a computer and processed by Yorkshire Water Services Limited and its agents for all purposes connected with the Company's statutory water and sewerage undertakings.

Name:.....

Signature:..... Date:.....

Please return this completed form with the information indicated above to:

Developer Services
Yorkshire Water Services Ltd
PO Box 52
Bradford BD3 7YD

If you need to get in touch:

Call the Developer Services team on 0345 1 20 84 82
Our Developer Services office is open Monday to Friday 8am-5pm.

Call our contact centre on 0345 1 24 24 24
Our contact centre is open for billing enquiries Monday to Friday 8am-8pm and Saturday 9am-5pm.

For water and sewerage enquiries we're open Monday to Saturday 6.30am-10pm and Sunday 7.30am-10pm. We're open 24 hours a day for emergency calls.

Visit our website yorkshirewater.com

Tweet us @YWHelp

Write to us
Yorkshire Water Services Ltd, PO Box 52,
Bradford, BD3 7YD

Other useful numbers:

Asian language	**0345 1 24 24 21**
Text telephone/minicom	**0345 1 24 24 23**
24 Hour automated services (meter readings and payments)	**0345 1 247 247**
Fax number	**01274 372 800**

How much could you save?

Use our online calculator
See how you could save water and energy around the home.

Buy discounted water saving gadgets
Water butts, shower heads and more – on our website.

VA
For office use only
Centre: 19075
Nominal: 1303
Ref: AF2

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