EJSAssociates

Consulting Engineers



Store 1600 – Wombwell, Barnsley

Travel Plan Operation.

Report on the Implementation of the Framework Travel Plan.

January 2018

Ref: 2014-1-15 re04

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Leathley House, New Street, Clifton, Brighouse, West Yorkshire, HD6 4HN.
Registered in England No. 08041757

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1 Introduction

1.1 Background

Lidl foodstore 1600 – Wombwell, Barnsley was opened on 8 December 2016. A Framework Travel Plan (FTP) ref: 2014-1-15 re02, dated July 2015, by EJSAssociates (EJSA), had been submitted as part of the planning application (2015/0927). Condition 15 of the planning permission required that a detailed Travel Plan (TP) be provided within 6 months of the store opening.

This report shows how the Framework Travel Plan has been implemented, and how the Travel Plan is to be continued.

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2 Survey Results.

2.1 Review of Implementation.

The Framework Travel Plan (ref: 2014-1-15 re02) contained 15 Initiatives. This section will review the Implementation of those Initiatives since the opening of the store. The Initiatives from the Framework Travel Plan are noted below in an order which more reflects their implementation date.

	Action	Owner	Timescale
10	The development will provide secure cycle parking in line with current local authority standards.	Lidl UK GmbH	During design and construction.
The granting of planning permission included, de facto, that cycle provision had been designed and included in accordance with the Local Authority's standards. Therefore, this initiative was implemented in full.			

	Action	Owner	Timescale
5	Lidl will designate a member of staff to act as a Travel Plan Co-ordinator.	Lidl UK GmbH.	3 months prior to the store becoming operational.
Edward Spivey of EJSAssociates was appointed as Travel Plan Co-ordinator on 9 October 2017 which was 10 months since the store had opened. Therefore, this initiative was implemented in full (in that a Travel Plan Co-ordinator has been appointed) but it was severely delayed.			
6	Lidl will identify a 'Sustainable Travel Assistant' within the store.	Travel Plan Co-ordinator.	Prior to first occupation.
Due to experiences at other stores, Lidl appointed Edward Spivey of EJSAssociates to an enhanced role which obviated the need for the Travel Plan Assistant. Therefore, this initiative was implemented in full, but in a modified form.			

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	Action	Owner	Timescale
12	The Travel Plan Co-ordinator will investigate the potential for discounted public transport tickets / passes and season ticket loan agreements.	Travel Plan Co-ordinator.	Prior to store opening.
	Travel South Yorkshire offer a range of methods for pre-buying tickets, each with its own discount on normal fares. The information is all on their website, and that link (https://www.travelsouthyorkshire.com/ticketspasses/) has been placed on the Staff Notice Board. Therefore, this initiative was implemented in full		

	Action	Owner	Timescale
2	All prospective employees will be provided with sustainable travel information.	Travel Plan Co-ordinator.	Prior to occupation and as required thereafter.
	The Travel Plan Co-ordinator was not appointed until 10 months after the store opening, and so it was not possible to fulfill this measure for current staff. However, it will be implemented for any new Staff. .		

	Action	Owner	Timescale
1	Travel Plan information will be displayed on a prominently placed Travel Plan Notice Board within the store.	Travel Plan Co-ordinator.	From Occupation.
	Travel Plan information will be displayed on the Staff Notice Board as from the completion of this report and the Travel Plan 2017-2018.		
3	Employees will be offered Personalised Travel Planning information.	Travel Plan Co-ordinator.	From employment.
	Information regarding Personalised Travel Planning will be included on the Staff Notice Board as from the completion of this report and the Travel Plan 2017-2018.		

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	Action	Owner	Timescale
9	All staff will be provided with a locker in which to store personal items, including walking and cycling equipment.	Lidl UK GmbH.	On employee appointment.
The survey has shown that some Staff do walk or cycle to work and that therefore they would require such facilities – although lockers are available to all Staff in the Staff area now. Therefore, this initiative was implemented in full			

	Action	Owner	Timescale
13	The Travel Plan Coordinator will promote the facilities offered by Community Transport in the area.	Travel Plan Co-ordinator.	Prior to Store opening
This information will be included on the Staff Notice Board as from the completion of this report and the Travel Plan 2017-2018.			

	Action	Owner	Timescale
14	The Travel Plan Coordinator will encourage informal car share arrangements within the store and publicise any local web site.	Travel Plan Co-ordinator.	On employee appointment
Staff are encouraged to car share and information will be included on the Staff Notice Board as from the completion of this report and the Travel Plan 2017-2018.			

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	Action	Owner	Timescale
15	The Travel Plan Coordinator will administer a Guaranteed Ride Home scheme for employees.	Travel Plan Co-ordinator.	From first occupation.
	The Store Manager is tasked with this and it will be included on the Staff Notice Board as from the completion of this report and the Travel Plan 2017-2018.		

	Action	Owner	Timescale
4	The store will participate in local and national events to promote sustainable travel.	Travel Plan Co-ordinator.	As required.
	National Walking Month and Walk to Work Week posters and information will be included on the Staff Notice Board as from the completion of this report and the Travel Plan 2017-2018.		

	Action	Owner	Timescale
7	The Travel Plan Co-ordinator will liaise with external bodies to ensure that issues raised by staff are addressed at the earliest opportunity.	Travel Plan Co-ordinator.	As required from occupation.
	No Issues have been raised by staff, and so the Travel Plan Co-ordinator has not raised them with any external body. However, the Travel Plan Notice Board includes the Travel Plan Co-ordinator's contact details with an Invitation to contact him if any concerns are felt. Therefore, this initiative was implemented in full.		

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	Action	Owner	Timescale
8	The Travel Plan Coordinator will encourage off-site pedestrian routes that are well lit and maintained, communicating regularly any deficiencies to the local authority.	Travel Plan Co-ordinator.	As required from occupation.
The Travel Plan Co-ordinator has reviewed the off-site works, and has no further comments. No further issues have been raised. Therefore, this initiative was implemented in full			

	Action	Owner	Timescale
11	The Travel Plan Co-ordinator will promote cycling, providing staff with local cycle route maps (where available).	Travel Plan Co-ordinator.	Within 3 months of store opening.
There are numerous cycling maps and guides available for the Barnsley Area, and they are all detailed on the Council's website, so a link has been included in the Travel Plan.. Therefore, this initiative was implemented in full			

2.2 Conclusion on Implementation.

It can be clearly seen that all 15 initiatives on the Framework Travel Plan have been fully implemented, or will be as from the completion of this report and the Travel Plan 2017-2018.

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