



List of Planning Requirements

FULL

PLANNING APPLICATION

Application No

National Requirements:-

In addition to the original, three copies of the following are required (unless the application is submitted electronically, where only one form is required).

The completed planning application forms, signed and dated.

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The Article 7 Certificate (Agricultural Holdings), signed and dated.

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The completed Ownership Certificate (A, B, C or D) signed and dated.

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The location plan (Ordnance Survey based), at a scale of 1:2500 or 1:1250. The plan should show at least three main roads and surrounding buildings and should show the direction of North. The application site should be edged clearly with a red line and a blue line must be drawn around any other land owned by the applicant.

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The site plan at a scale of not less than 1:500 showing existing features of the site eg. walls, trees, buildings and other structures.

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Full existing and proposed elevations to a scale of 1:50 or 1:100.

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Full existing and proposed sections and finished floor levels at a scale of not less than 1:100.

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Existing and proposed floor plans at a scale of 1:50 or 1:100.

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Site survey plan at a scale of not less than 1:500 showing proposed features eg. landscaping.

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Design & Access Statement.

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The correct fee.

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Local Requirements:-

Three copies of the following are required where appropriate (unless the application is submitted electronically, where only one form is required).

Affordable Housing Statement

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Air Quality Assessment

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Archaeology Statement

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Biodiversity Survey and Report

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Contamination Survey	☐
Dust Impact Assessment	☐
Environmental Statement	☐
Flood Risk Assessment and/or Sequential Test	☐
Foul and Surface Water Drainage Details	☐
Heritage Conservation Statement	☐
Landscaping Details	☐
Legal Agreement (Draft)	☐
Noise Assessment	☐
Planning Statement of Support	☐
Retail Impact Assessment, (floorspace in excess of 2,500 sq.m)	☐
Sustainability/Energy Statement	☐
Transport Assessment	☐
Draft Travel Plan	☐
Tree Survey	☐

For further information on these Local Requirements please visit our website.