



Application for tree works: works to trees subject to a tree preservation order and/or notification of proposed works to trees in a conservation area
Town and Country Planning Act 1990

Please complete using block capitals and black ink. You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also apply for notice of works to trees in a conservation area).

1. Applicant Name and Address

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

2. Agent Name and Address

Title: First name:

Last name:

Company (optional):

Unit: House number:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

7. Identification Of Tree(s) And Description Of Works continued ..

2 SYCAMORES

RAISE THE CANOPY BY REMOVING SOME OF THE LOWER BRANCHES AS ~~BE~~ MARKED ON THE PHOTOS

THIN THE CROWN BY 20% AND REMOVE ANY DEAD, DISEASED OR DAMAGED BRANCHES, AS WE HAVE DONE IN THE PAST.

ALL WORK WILL BE (IF PERMISSION IS GRANTED) CARRIED OUT AFTER LEAF FALL, WHEN THE TREES WILL BE DORMANT.

8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper form.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area.

It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals.

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: Yes No

If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives: Yes No

If YES, you are required to provide for:

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and proposals for repair.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? Yes No

9. Authority Employee / Member

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority

With respect to the Authority, I am: (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you and/or agent?

If Yes, please provide details of the name, role, and how you are related to them

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that the supply of precise and detailed information may result in your application being rejected or delayed. You do not need to provide a sketch plan but it may help you to submit a valid form.

Sketch Plan DOWN LOADED FROM YOUR WEBSITE WHICH ACTUALLY

- A sketch plan showing the location of all trees (see Question 8)

DO NOT SHOW OUR TREES AS HAVING A TPO ON THEM, HAS IT BEEN REMOVED?
For all trees (see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out

For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?

11. Declaration - Trees

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions are genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

4/10/21

12. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

13. Agent Contact Details

Telephone numbers

Country code: National number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the s