

# Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area

Town and Country Planning Act 1990

## Privacy Notice

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Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

## Local Planning Authority details:

~~All applications to our planning system submitted between Monday 17th and Friday 21st February 2020 may incur a delay in being~~

## Publication on Local Planning Authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website. Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

1. Applicant Name and Address	2. Agent Name and Address
Title: <input type="text" value="Mrs"/> First name: <input type="text" value="Julie"/>	Title: <input type="text"/> First name: <input type="text"/>
Last name: <input type="text" value=". Moore"/>	Last name: <input type="text"/>
Company (optional): <input type="text"/>	Company (optional): <input type="text"/>
Unit: <input type="text"/> House number: <input type="text" value="10"/> House suffix: <input type="text"/>	Unit: <input type="text"/> House number: <input type="text"/> House suffix: <input type="text"/>
House name: <input type="text" value="Lyndene Nursery"/>	House name: <input type="text"/>
Address 1: <input type="text" value="10 Gypsy Lane"/>	Address 1: <input type="text"/>
Address 2: <input type="text" value="Wombwell"/>	Address 2: <input type="text"/>
Address 3: <input type="text"/>	Address 3: <input type="text"/>
Town: <input type="text" value="Barnsley"/>	Town: <input type="text"/>
County: <input type="text" value="South Yorkshire"/>	County: <input type="text"/>
Country: <input type="text"/>	Country: <input type="text"/>
Postcode: <input type="text" value="S73 0RH"/>	Postcode: <input type="text"/>

### 3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (if known):

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

We live at 10 Gypsy Lane, Wombwell S73 0RH and would appreciate some direction from you regarding a tree which belongs to the property which backs on to our back garden and has a TPO on it, the address of

### 4. Trees Ownership

Is the applicant the owner of the tree(s):  Yes  No  
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title:  First name:

Last name:

Company (optional):

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

Telephone numbers

Country code:	National number:	Extension number:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Country code:	Mobile number (optional):	
<input type="text"/>	<input type="text"/>	
Country code:	Fax number (optional):	
<input type="text"/>	<input type="text"/>	

Email address (optional):

### 5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO?  Yes  No

Are you wishing to carry out works to tree(s) in a conservation area?  Yes  No

### 6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

TPO reference number 8, Tree reference T13. Individual sycamore tree located in what was the former rural studies centre, Wombwell High School and has been a residential area for over 20 years

## 7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below : tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

*E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.*

We live at 10 Gypsy Lane, Wombwell S73 0RH and would appreciate some direction from you regarding a tree which belongs to the property which backs on to our back garden and has a TPO on it, the address of this is 9 Poplar Road, Wombwell S73 0HT.

I have attached a screenshot from your planning portal which shows this.

We are extremely familiar with TPOs as we have 3 on our front garden, and received recent instruction from BMBC to trim some overhanging branches. We appreciate trees very much and they are lovely.

The tree in question is a sycamore which was planted at the former rural studies area of what was Wombwell High School years ago, and has been a residential area for over 20 years. The tree is tucked in at the bottom of some gardens and is not a significant amenity benefiting the local area or having a visual impact on the environment. There are no nests or wildlife in the tree.

There are some unhealthy/dying branches on our side of the tree which could do with trimming for the future health of the tree. In addition during the season the tree is loosing so much sap that it is becoming a health and safety hazard all over the paved area in our garden which becomes extremely slippery and dangerous and is a real risk to safety as toddlers use the garden and I am prone to falling also due to Osteoarthritis. Having read the guide to tree preservation on your website I am of the understanding that both these scenarios would be within the exemptions, but would like clarification from yourselves. We only need to carefully prune approximately 6 branches and they are all on our side of the tree. I do not know the person who lives at 9 Poplar Road and as such they are unaware of our issues, but the trimming would be done sympathetically from our side and the tree is that large that it is unlikely they would even notice. We would inform them out of courtesy anyway if we were to trim them but they would not be disturbed at all.

I have osteoarthritis and have fallen quite bad recently for which I am having investigations and scans ,and we have 2 young toddlers and 3 dogs. This is a health and safety hazard and we are really concerned about falling and would also want to avoid any liability on our neighbour who owns the tree, regarding this. We are also wanting to maintain the health of the tree.

The attached photographs marked with yellow rings also show the particular branches which have rubbed against each other and are now weak and likely to break, this is also of concern.

The TPO was likely put on this Sycamore tree years ago as part of an old area order and when there were no residential properties around, but it is not likely that a TPO would be put on such a tree these days. The tree is tucked in at the bottom of some gardens and is not a significant amenity benefiting the local area or having a visual impact on the environment. There are no nests or wildlife in the tree. Photos attached

We would just like the council's consent/exemption approval to trim about 6 branches which are on our side, we would not be bothering the neighbours at all and maintaining the health of the tree.

Can you please advise if we are able to do this. I have attached some photographs so that you can see the situation of the tree etc and the tree reference.

## 8. Trees - Additional Information

### For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

### For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall:  Yes  No

If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives.  Yes  No

If YES, you are required to provide for:

#### *Subsidence*

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

#### *Other structural damage* (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

### Documents and plans (for any tree)

- Are you providing separate information (e.g. an additional schedule of work for Question 7)?  Yes  No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

Photographs and screen shots are being submitted in the same email as this application

## 9. Authority Employee / Member

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "relating to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority.

- Do any of the following statements apply to you and/or agent?  Yes  No
- With respect to the authority, I am:
- (a) a member of staff
  - (b) an elected member
  - (c) related to a member of staff
  - (d) related to an elected member

If Yes, please provide details of their name, role and how you are related to them.

## 10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

### Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)

### For all trees (see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out

### For works to trees protected by a TPO (see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
  - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
  - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
  - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?

## 11. Declaration - Trees

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:



Date (DD/MM/YYYY):

27th May 2025

(This date must not be before the date of sending or hand-delivery of the form)

## 12. Applicant Contact Details

Telephone numbers

Country code:  National number:  Extension number:

Country code:  Mobile number (optional):

Country code:  Fax number (optional):

Email address (optional):

## 13. Agent Contact Details

Telephone numbers

Country code:  National number:  Extension number:

Country code:  Mobile number (optional):

Country code:  Fax number (optional):

Email address (optional):