21st November 2014

BMBC
Planning Department
Gate Way Plaza
Barnsley

To whom it may concern

Design & Access Statement

I am apply for a change of use, for my home property, we currently use to run our business from Thurgoland Travel.

We have 1 private hire Minibus which is licenced with Barnsley Council, we have been an operator under Barnsley Council since April 2007

We have 4 vehicles on a National Operators licence, issued by the Central Licencing Unit, Harehills, Leeds, and have held a licences with VOSA since June 2009

We currently undertake home/school contract work for Barnsley & Sheffield Council.

We use our home study, as an office to take telephone, email & internet bookings, & carry out all administration work involved with running the business.

We currently park our vehicles on our front drive way, which I have enclosed a drawing off detailing the size of the parking area.

To give you an idea of the daily workload from our operating centre, In school term time all vehicles leave on a morning between 7.00 & 7.40am, only 2 return in the morning between 9-9.30am, these 2 vehicles then leave at 2.45-3.15pm) and all return between 4.30 & 5.30pm. We rarely have evening work Monday – Friday due to tachographs & driving hour regulations.

On a weekend we usually have 1/2 vehicles working, as staff work on a weekend rota basis, however there are no set times of leaving & returning, once the vehicle leaves, the driver does not return to the operating centre until his/her shift has finished.

If you need any further information, please don't hesitate to contact me

Best regards

Sarah Mann
Thurgoland Travel Ltd
5 Hollin Moor View
Thurgoland
Sheffield
S35 7EE
08000 15 50 60